

Elizabethtown Recreation Commission

Park Reservation Policies

October 2002

Citizens renting facilities for family picnics and like requirements:

- * Reservations for Johnson Park, Leinwand Park and Tory Hole Park must be made at least five (5) working days in advance.
- * The facilities are reserved on a first come, first served basis.
- * Non-residents may use the facilities at a rate of 1.5 times the normal fee.
- * A deposit of \$50 will be required with each reservation and will be refunded if facility is left in a clean manner

Group special event rental requirements:

- * A copy of Certificate of Insurance is required
- * A “hold harmless” agreement is required
- * Reservation request for Johnson Park, Leinwand Park, Tory Hole Park and “Soccer Field” (805 W. Broad) should be submitted 3 weeks in advance
- * If any temporary street closure is requested, the group must also request such of the Police Department in advance.
- * A deposit of \$50 will be required with each reservation and will be refunded if facility is left in a clean manner
- * The facilities are reserved on a first come, first served basis.
- * Non-residents may use the facilities at a rate of 1.5 times the normal fee