

TOWN OF ELIZABETHTOWN
Regular Meeting
February 7, 2011

The Elizabethtown Town Council met for their regular scheduled meeting on Monday, February 7, 2011 at 7:00 p.m. in the Council Chamber of the Elizabethtown Municipal Building. Those in attendance were Mayor Sylvia Campbell, Mayor Pro Tem Rufus Lloyd, Council Members, Dicky Glenn, Ricky Leinwand, Charles DeVane, Herman Lewis, Ray Allen and Town Attorney Goldston Womble. Department Heads present included Public Services Director Pat DeVane, Finance Director Jan Lennon, Police Chief Bobby Kinlaw, Fire Chief Byron Graham and Town Manager Eddie Madden.

Mayor Campbell called the meeting to order and asked Mayor Pro Tem Rufus Lloyd to give the invocation.

Mayor Campbell presented the February 7, 2011 agenda and supplemental for approval. A motion was made by Council Member Ricky Leinwand and, seconded by Council Member Dicky Glenn, to approve the agenda and supplemental as presented (Unanimous).

Item #1: Approval of Previous Minutes

Mayor Campbell presented to Council, the minutes of January 3, 2011 Work Session and January 3, 2011 Regular Session. A motion was made by Council Member Ricky Leinwand, and seconded by Council Member Herman Lewis, to approve the minutes as presented (Unanimous).

Item #2: Resolution #R-11-05 - Resolution Authorizing NCDENR Funding Application

Mayor Campbell recognized Town Manager Eddie Madden to present this agenda item concerning a resolution authorizing NCDENR Funding Application. Mayor Campbell requested that Resolution #R-11-05 and #R-11-06 be voted on together. Mr. Madden stated that this resolution is for funding request for improvements to the wastewater treatment plant. Mr. Madden reported that this same application was submitted last year; however, the Town was not approved for the funding but could receive the loan, Council agreed not to pursue. The Town continues to submit the application, in hopes of being approved; therefore, a resolution authorizing the application is presented for Councils consideration.

Item #3: Resolution (#R-11-06) - Resolution Authorizing NCDENR Funding Application

Mr. Madden presented this resolution authorizing NCDENR funding application to seek grant funds that could assist in completing evaluations in vast areas of the Town's wastewater collection system. Mr. Madden advised that the grant program is 100% fundable to do I & I work which includes a camera study of the sewer lines that are underground and determine what lines need to be repaired or replaced for a total of \$40,000.

Mayor Campbell asked what the time frame was for the last study that was completed for this same work.

Public Services Director Pat DeVane stated that a study was complete in October, 2009.

Council Member Dicky Glenn asked if money would be available concerning NC DENR application.

Mr. Madden stated that the Town is submitting multiple applications to NCDENR for grant funding, so it is hoped that the Town will be considered for at least one of the applications.

A motion was made by Council Member Dicky Glenn, and seconded by Council Member Ricky Leinwand to approve both attached resolutions #R-11-05 and Resolution #R-11-06 to NC DENR(Unanimous).

Item #4: Resolution #R-11-07 - Resolution Authorizing Sale of Certain Property - House at 208 W. King Street -

Mayor Campbell stated that Council is requested to consider approving Resolution #R-11-07 authorizing the sale of property located in the lot adjacent to the Cape Fear Farmer's Market. Mayor Campbell advised that once the house is sold on the lot of 208 W. King Street, the highest bidder will make arrangements to have the structure moved.

A motion was made by Council Member Ricky Leinwand, and seconded by Mayor Pro Tem Rufus Lloyd to approve attached resolution as presented (Unanimous).

Item #5: Resolution #R-11-08 - State Aid to Mosquito Control -FY 2012

Mayor Campbell stated that Resolution #R-11-08 is submitted for Council's consideration in which the Town will submit an application for State Aid in Mosquito Control for FY 2012. A motion was made by Council Member Herman Lewis, and seconded by Council Member Charles DeVane to approve the attached application and Resolution #R-11-08 for State Aid to Mosquito Control (Unanimous).

Item #6: Four-way Traffic Stop at King and Cypress - Request by Dr. Darrell Page

Mayor Campbell recognized Dr. Darrell Page to present a citizen request to Council concerning an intersection located at King and Cypress Street.

Dr. Page conveyed his concern regarding the intersection of King and Cypress in which a four-way traffic stop sign is needed. Dr. Page stated that the intersection is very dangerous due to the fact that there are obstructions East of the intersection. Dr. Page reported that a business is located where large trucks and cars block the view of vehicles sitting at the intersection anticipating to pull out. Dr. Page requested that Council look at the possibility of placing a four-way traffic sign or caution light.

Dr. Page made an additional request in which he conveyed his concern for the intersection of King St. and Hwy 701. Presently, the lanes contain one straight lane and one right hand turning lane; however, pavement markings need to be visible prior to approaching the intersection due to the lack thereof. Dr. Page asked that the Town look at these two problem intersections and possibly come up with a solution.

Council Member Charles DeVane stated, if a stop sign is placed at the corner of Cypress and King, would the stop sign be visible. Dr. Page felt that trucks parked at the

curb were blocking the view of vehicles sitting at the intersection; if those vehicles were asked not to park there, it would make a difference.

Mayor Campbell recognized Police Chief Bobby Kinlaw to speak in regards to this matter.

Chief Kinlaw stated that if a four-way stop sign were placed at this intersection in question, it would have negative effects and the intersection would be even more unsafe. Chief Kinlaw advised that it would provide a false security for individuals that are stopped at the stop signs, thinking other individuals would stop as well. Chief Kinlaw requested that further solutions be considered.

Council Member Dicky Glenn requested that Chief Kinlaw investigate the situation where vehicles and trucks are parked, blocking the view of individuals stopped at the intersection. Chief Kinlaw stated that he would talk with the owner of the business and try to resolve the problem.

Fire Chief Byron Graham agreed with Chief Kinlaw and further stated that if firemen are responding to a call, it would hinder their response time if stop signs were to be placed in this vicinity of Cypress and King Street.

Mayor Campbell thanked Dr. Page for his request and that Chief Kinlaw would make contact with the business owner on Cypress and discuss the parked vehicles.

Item #7: Tax Releases

Mayor Campbell reported that Tax Clerk Beverly Robinson has submitted the following tax releases:

2010	Herbert Lewis Jr.	5013714
	REASON: Only .38 acres in the City Limits	
	Value: \$23,461.00	
	Real Property	
	Tax Released	\$144.29
2010	Michael H Potter ETUX Jennifer	5011649
	REASON: 60% in City Limits/ Adjusted Value	
	Value: \$12,600.00	
	Real Property	
	Tax Released	\$74.91
2010	John Burdon	518782
	REASON: Not in City Limits	
	Value \$28,000	
	Personal Property	
	Tax Released	\$172.20
	Late List	17.22
2010	Glenda Lesane	515715
	Reason Not in City Limits	
	Value \$1,910.00	
	Personal Property	

	Tax Released	\$11.75	
2010	Cooperative Bank/First Bank		5009353
	Reason	Adjusted Value	
	Value	\$23,890.00	
	Personal Property		
	Tax Released	\$400.08	
2010	Leon Osborne & Howard Montaque		5014165
	Reason	Not in City Limits	
	Value	\$11,100.00	
	Real Property		
	Tax Released	\$68.27	
2010	Hayes Petteway & Mary		5006005
	Reason	Not in City Limits	
	Value	\$3,000	
	Personal Property		
	Tax Released	\$18.45	
2010	Johnson Machine Shop		516675
	Reason	Not in City Limits	
	Value	\$245.00	
	Personal Property		
	Tax Released	\$1.51	
2010	Johnson Machine Shop		516675
	Reason	Not in City Limits	
	Value	\$1,845.00	
	Personal Property		
	Tax Released	\$11.35	
2010	Berkley Pridgen		4007090
	Reason	Not in City Limits	
	Value	\$41,000.00	
	Real Property		
	Tax Released	\$252.15	
	Grand Total Tax Releases		\$1,172.18

A motion was made by Council Member Dicky Glenn, and seconded by Council Member Ricky Leinwand to approve the attached tax releases as presented (Unanimous).

Item #8: FY 2010-11 Budget Amendment #2011-07

Mayor Campbell recognized Town Manager Eddie Madden to present this agenda item concerning the FY 2010-2011 Budget Amendment. Mr. Madden stated that the

Town is presenting \$46,854.00 for a budget amendment. The purpose of the budget amendment are outlined below:

-Sewer Repairs-MLK	\$25,795.00
-Taxes-Farmers Market	\$ 1,805.00
-Debt Service-Street Lights	\$17,754.00
-Heat Exchanger Repair	\$ 1,500.00
Total	\$46,854.00

A motion was made by Council Member Herman Lewis, and seconded by Mayor Pro Tem Rufus Lloyd to approve the FY 2010-11 Budget Amendment #2011-07 as presented (Unanimous).

Item #9: 2010 Tax Lien Advertisement

Mayor Campbell stated that the 2010 Tax Lien Advertisement is presented for Council's consideration in an effort to submit to the newspaper. A motion was made by Council Member Ray Allen, and seconded by Mayor Pro Tem Rufus Lloyd to approve the 2010 Tax Lien report on real property for advertisement (Unanimous). Mr. Madden stated that the Town is hoping to collect \$178,000 in unpaid taxes before June 30th so it will count towards this fiscal year.

Item #10: Amendment to S&ME Agreement (Materials Testing for Downtown Project)

Mayor Campbell recognized Town Manager Eddie Madden to present this agenda item concerning an amendment to S & ME Agreement. Mr. Madden reported that the Downtown Revitalization Project sometimes allows more than one inspector to oversee the work that is being performed. The inspectors are very thorough and all work must meet their specifications; however, this does increase cost. Mr. Madden advised that this amendment presented to Council will approve the contract with S&ME to increase compensation to them for additional construction materials testing. The actual fees related to the amendment will be dependent upon the services performed. A motion was made by Mayor Pro Tem Rufus Lloyd, and Council Member Herman Lewis to approve the amendment to the S & ME contract as presented (Unanimous).

Item #11: Formation of Committee for Planning a Christmas Parade in Elizabethtown

Mayor Campbell stated that the formation of a committee for a Christmas Parade in Elizabethtown was briefly discussed in the noon meeting; however, feedback is requested regarding this agenda item. A motion was made by Council Member Ricky Leinwand, and seconded by Council Member Herman Lewis to table (Unanimous).

Item #12: Bid Award for Purchase of Two (2) Police Vehicles

Mayor Campbell recognized Town Manager Eddie Madden to present this agenda item regarding the purchase of two police vehicles. Mr. Madden stated that Police Chief Bobby Kinlaw obtained bids from the following dealerships:

Vendor	Make	Type	Cost
Ilderton Doge	Dodge	Sedan	\$21,203.00

High Point NC	Dodge Durango		\$26,263.00
Capital Ford	Ford	Crown Vic	\$20,345.48
Raleigh, NC	Ford	Expedition	\$27,684.96
Quality Motor Co.	Ford	Crown Vic	\$20,684.00
Whiteville	Ford	Expedition	\$24,506.00*
*does not include two-tone pricing			
Vann Underwood	Dodge	Charger	\$22,777.00
Whiteville NC		No bid on SUV	
Bill Smith Ford	Ford	Crown Vic	\$21,500.00
Southern Pines NC	Ford	Expedition	\$24,795.00

Mr. Madden reported that Chief Kinlaw is requesting an SUV and a sedan; bids were received with the lowest quote from Capital Ford for the Crown Victoria and 2011 Ford Expedition. Mr. Madden stated that Council is given the option of approving the SUV and Crown Victoria or two Crown Victoria's.

Council Member Herman Lewis asked Chief Kinlaw what was the most needed vehicle. Chief Kinlaw stated that currently the K-9 vehicle is a 4-door vehicle but there is not enough room for the Officer, dog and equipment; therefore, an SUV is requested in this case.

A motion was made by Council Member Dicky Glenn, and seconded by Council Member Herman Lewis to approve one (1) car and (1) SUV from the lowest bidder, Capital Ford of Raleigh (Unanimous).

Item #13: Bid Award for Financing the Purchase of Two (2) Police Vehicles

Mayor Campbell stated that staff sent out requests to financial institutions in order to receive quotes for financing the purchase of two police vehicles during this fiscal year, quotes are listed below:

Bank	Terms	Interest Rate	Other Fees
First Citizens	36 mths	2.19%	\$200 Orig. Fee \$500 penalty early payoff
Local Gov. Federal Credit Union	36 mths	4.00%	No others fees attached
BB & T Govt. Finance	36 mths	2.82%	No other fees attached

Mayor Campbell noted the lowest bid was from First Citizens with a low interest rate of 2.19%. A motion was made by Council Member Dicky Glenn, and seconded by Mayor Pro Tem Rufus Lloyd to award financing to First Citizens Bank (Unanimous).

Item #14: Networkfleet GPS Proposal Package for the Police Vehicles

Mayor Campbell stated that Mr. Chris Hansen of Amerizon presented to Council in the noon meeting a proposal package for GPS Units to be placed on police vehicles. Council Member Dicky Glenn asked Police Chief Bobby Kinlaw if there was a total of 16 police cars including the vehicle that he drove. Chief Kinlaw stated that the 16 police vehicles included his vehicle; 12 are patrol cars, two investigators and one car belonging to the Lieutenant. Mayor Campbell ask if all 16 cars needed the Amerizon GPS Tracking System. Council Member Glenn requested that instead of 16 cars having the tracking devices that it be cut to 12, this would cut the cost considerably.

A motion was made by Council Member Dicky Glenn, and seconded by Council Member Herman Lewis to approve the GPS Proposal Package and equip 12 police cars with the new GPS System (Unanimous).

Item #15: Memorandum of Understanding for the County of Bladen

Mayor Campbell recognized Town Manager Eddie Madden to present this agenda item regarding the Memorandum of Understanding (MOU) from Bladen County. Mr. Madden stated that the lighting plan for Poplar Street (Courthouse) was somewhat different than the lighting pattern for the downtown area. The new lights were going to be situated behind the existing sidewalk and recessed from the curb by 8 ft. Mr. Madden advised that he has talked with the County Manager Greg Martin and County Operations Manager Robert Mazur, to demolish the existing sidewalk and replace further away from the curb to allow room for the street lights to go behind the curb instead of behind the sidewalk. Mr. Madden stated that this item of business has been placed on the County's agenda for their evening meeting. If the County does agree to abide by the request in establishing street lights behind the curb, a change order will be necessary due to the fact that this sidewalk was not included in the cost.

Item #16: Cost Proposal for Engraving Bricks for Downtown Revitalization

Mayor Campbell stated that quotes were received regarding the engraving of bricks for the Downtown Revitalization Project. Mayor Campbell stated that a price quote of \$18.00 per brick was submitted by Mr. Hunt Cole; several quotes were received; however Mr. Cole's was the lowest.

A motion was made by Mayor Pro Tem Rufus Lloyd, and seconded by County Member Herman Lewis to approve the cost proposal from Mr. Hunt Cole to engrave the bricks for the downtown project (Unanimous).

Item #17: Bid Award for the Lighting Retrofit Project -NC Department of Commerce Energy Efficiency Community Block Grant

This agenda item was presented after Closed Session

Item #18: "Briefly"

Mayor Campbell recognized Town Manager Eddie Madden to report on upcoming events.

-Mr. Madden reported that Council is invited to attend the Bladen County Health Department meeting on Tuesday, February 8th at 6 pm. The topic of the meeting is regulating smoking in public places. Mr. Madden expounded on the fact that a few years ago Council talked with restaurant owners in Elizabethtown to voluntarily place "No

Smoking" signs in their establishments, which they did. The Health Department is moving forward to take necessary steps to make this "No Smoking" rule legally binding and have included Council Members to participate in their discussions. Council Member Dicky Glenn agreed to attend.

-Mr. Madden encouraged Council Members to contact their Legislators regarding the privatization of ABC Stores, committees have now been assigned by the House and Senate.

-Chamber of Commerce luncheon is scheduled for Tuesday, February 8th at noon at the Front Porch.

-MCAB Meeting is scheduled for February 22nd at 6:30pm at West Bladen High School.

-Mr. Madden stated that the annual COG Board Meeting is scheduled for February 18th and 19th in Wilmington, NC.

-Mr. Madden reminded Council Members that Councils Retreat is scheduled for Monday, March 14th at White Lake to discuss the budget.

Item #19: Open Forum

Mayor Campbell opened the meeting to anyone wishing to speak regarding any questions or concerns that they may have; however, no one came forward.

Item #20: Closed Session

Mayor Campbell requested that Council enter into closed session. A motion was made by Council Member Dicky Glenn, and seconded by Mayor Pro Tem Rufus Lloyd to enter into closed session in accordance with NCGS 143-318.11(a)(3) Attorney-Client Privilege and NCGS 143-318.11(a)(6) Personnel (Unanimous).

Item #17: Bid Award for the Lighting Retrofit Project-NC Department of Commerce Energy Efficiency Community Block Grant

Mayor Campbell recognized Town Manager Eddie madde to present this agenda item concerning the bid award for the Lighting Retrofit Project. Mr. Madden stated that the Town was awarded NC Department of Commerce Energy Efficiency Community Block Grant funds in 2010. Bids have now been received for work to begin on the Lighting Retrofit Project. The qualified bidder for the job is McCarter Electric of Laurinburg. Mr. Madden requested that Council consider the bid award to McCarter Electric. A motion was made by Council Member Ricky Leinwand, and seconded by Council Member Herman Lewis to approve the bid award to McCarter Electric (Unanimous).

A motion was made by Mayor Pro Tem Rufus Lloyd, and seconded by Council Member Dicky Glenn to enter into regular session (Unanimous).

Mayor Campbell asked for additional questions or comments; however, no one came forward. A motion was made by Council Member Ricky Leinwand, and seconded by Council Member Herman Lewis to adjourn (Unanimous).

Sylvia Campbell, Mayor

ATTEST:

Sarah L. Baysden, Deputy Town Clerk