

**Town of Elizabethtown
2011 Council Retreat**

**March 14, 2011
White Lake Town Hall**

The Elizabethtown Town Council met for its Annual Retreat on March 14, 2011 at the White Lake Town Hall. Those in attendance included Mayor Sylvia Campbell, Mayor Pro Tem Rufus Lloyd, Council Members Ray Allen, Charles DeVane, Dicky Glenn, Ricky Leinwand, Herman Lewis and Town Manager Eddie Madden. Department Heads in attendance were Finance Director Jan Lennon, Police Chief Bobby Kinlaw, Fire Chief Byron Graham and Public Services Director Pat DeVane. Town Clerk Juanita Hester was also in attendance. Town Attorney Goldston attended the Special Called meeting session. Erin Smith from the “Bladen Journal” also attended a portion of the meeting.

Mayor Sylvia Campbell gave the welcome and asked that Mayor Pro Tem Rufus Lloyd give the invocation.

General Overview of the State and Local Economy

To start the program for the day, Town Manager Eddie Madden was called upon to give a general overview of the State and local economy. He reviewed the highlights of Dr. Walden’s Regional Economic Update (copy attached). Mr. Madden also presented information concerning the Town’s revenues and expenditures as well as legislative changes and the impact to state and local budgets. Additional means of obtaining revenue for the Town was also mentioned which included review of a Gross Receipts (Privilege License Tax) and Wal-Mart was used as an example. In addition, Mr. Madden informed Council of the top 10 delinquent taxpayers in the Town and the collection process was generally discussed. In preparation of the upcoming budget, Mr. Madden mentioned that if there was consensus from Council, he would be preparing the budget using a 4% increase in water and sewer rates. The possibility of giving employees a 2% COLA was briefly discussed. Mayor Campbell stated that she wanted the budget balanced with the current tax rate. Mr. Madden then outlined the debt service schedule for the Town. In addition, specific job positions were discussed and in order to meet the Town’s budget demands until June 30th, there was consensus to cut part-time help in addition to a hiring freeze.

Update on Construction Projects

Town Manager Eddie Madden gave an update on the current construction projects for the Town (Downtown Revitalization, Farmer’s Market and Fire Station Renovation) and how the capital project budgets will be impacted.

Lunch was provided at Noon and the afternoon programs continued.

Break-out Sessions to Discuss Priorities and Timelines for CIP Projects

The Department Heads met in teams with Council Member assignments to review each Department’s Capital Improvement Projects for 2012 thru 2016. Each group gave their

decisions on ranking the projects and revisions were made accordingly. The CIP will be presented for adoption at the April 4th Council meeting.

Call to Order for Special Called Meeting

Mayor Campbell called the meeting to order at 2 pm at the White Lake Town Hall. The purpose of the meeting was to consider proposed annexation areas and resolutions of intent for each of the 8 areas (copy attached). Town Attorney Goldston Womble was present for the Special Called Meeting. In addition, Mr. David Hollis with WK Dickson and Mr. Jason Epley and Mr. John McHenry with Benchmark were in attendance to present the annexation services plans and resolutions of intent as well as costs of extending services. There were 8 proposed annexation areas as presented by Mr. John McHenry. The areas are identified as follows:

- Area A – Industrial Park – Acreage – 10.580 +/-
- Area B – Industrial Park – 10.673 +/-
- Area C – Industrial Park – 5.300 Acres +/-
- Area D – Industrial Park – 28.785 Acres +/-
- Area F- Hwy. 87 and Gibson Dairy Road – 10.894 Acres +/-
- Area J - Cromartie Road – 4.129 Acres - +/-
- Area N – Hayfield Subdivision – 16.151 Acres - +/-
- Area Q – Peanut Road – 13.65 Acres - +/-

Town Attorney Goldston Womble reviewed the NCGS with Council as it relates to water and sewer extensions to annexed areas as well as the Town policy. After some questions and discussion, Mayor Campbell called for a vote on the resolutions of intent for the above-named areas for proposed annexation. Council Member Dicky Glenn made a motion, seconded by Council Member Rufus Lloyd, to proceed with Resolution of Intent and Annexation Services Plan for Area A (Unanimous). Council Member Dicky Glenn made a motion, seconded by Council Member Herman Lewis, to proceed with Resolution of Intent and Annexation Services Plan for Area B (Unanimous). Council Member Dicky Glenn made a motion, seconded by Council Member Rufus Lloyd, to proceed with Resolution of Intent and Annexation Services Plan for Area C (Unanimous). Council Member Dicky Glenn made a motion, seconded by Council Member Herman Lewis, to proceed with Resolution of Intent and Annexation Services Plan for Area D (Unanimous). Council Member Dicky Glenn made a motion, seconded by Herman Lewis, to proceed with Resolution of Intent and Annexation Services Plan for Area F. Council Member Charles DeVane voted no for proposed annexation for Area F. Council Member Dicky Glenn made a motion, seconded by Council Member Herman Lewis, to proceed with Resolution of Intent and Annexation Services Plan for Area J (Unanimous). At this time, a motion was made by Council Member Ray Allen, seconded by Council Member Ricky Leinwand, to recuse Council Member Charles DeVane from voting on Area N because of a conflict of interest (Unanimous). Then, Council Member Dicky Glenn made a motion, seconded by Council Member Herman Lewis, to proceed with Resolution of Intent and Annexation Services Plan for Area N (Unanimous). Because of a conflict of interest by the Mayor for Area Q, a motion was made by Council Member

Ray Allen and seconded by Council Member Ricky Leinwand, to recuse Mayor Campbell (Unanimous). Therefore, Mayor Pro Tem Rufus Lloyd called for a vote for Area Q. Council Member Dicky Glenn made a motion, seconded by Herman Lewis, to proceed with Resolution of Intent and Annexation Services Plan for Area Q (Unanimous). It was noted that the Public Information Hearing is scheduled for May 3, 2011 at 6 pm in the Council Room and the required Public Hearing is scheduled for May 23, 2011 at 6 pm in the Council Room.

With there being no further retreat items for business, the meeting adjourned at 3:30 p.m.

Dinner was served at 6 pm in the White Lake Town Hall and guests included the committee members of the Town's Advisory Commissions. After the meal, Mayor Campbell introduced each Council Member and recognized Town Manager Eddie Madden for the great job he is doing for Elizabethtown. Mr. Madden then recognized his department heads and Town Clerk Juanita Hester. Mayor Campbell then called upon each Advisory Committee chair person present to briefly report on what their committees have been doing during the year. The committees were very involved in carrying out their responsibilities for the Town. After this session, everyone departed.

Sylvia Campbell, Mayor

ATTEST:

Juanita Hester, Town Clerk