

TOWN OF ELIZABETHTOWN  
Regular Meeting  
November 1, 2010

The Elizabethtown Town Council met in regular session on Monday, November 1, 2010 at 7:00 p.m. in the Council Chamber of the Elizabethtown Municipal Building. Those in attendance were Mayor Sylvia Campbell, Mayor Pro Tem Rufus Lloyd, Council Members Dicky Glenn, Ricky Leinwand, Charles DeVane, Russell Priest, Herman Lewis and Town Attorney Goldston Womble. Department Heads present included Public Services Director Pat DeVane, Police Chief Bobby Kinlaw, Finance Director Jan Lennon, Fire Chief Byron Graham, Human Resources Director Jennifer Dowless, Planning Technician Robert Lewis and Town Manager Eddie Madden.

Mayor Campbell called the meeting to order and asked Mayor Pro Tem Rufus Lloyd to give the invocation.

Mayor Campbell presented the November 1, 2010 agenda and supplemental for approval. A motion was made by Council Member Dicky Glenn and, seconded by Council Member Herman Lewis, to approve the agenda and supplemental as presented (Unanimous).

Item #1: Approval of Previous Minutes

Mayor Campbell presented to Council, the minutes of October 4, 2010 Regular Work Session, October 4, 2010 Regular Meeting, and October 20, 2010 Special Called Meeting. A motion was made by Council Member Ricky Leinwand, and seconded by Council Member Russell Priest, to approve the minutes as presented (Unanimous).

Item #2: Acceptance of Resignation from Council Member Russell Priest and to approve the Resolution of Appreciation

Mayor Campbell stated that Council Member Russell Priest submitted a letter of resignation from the Town Council seat due to his election to the Bladen County Board of Commissioners. Mayor Campbell stated that Council would need to approve the acceptance of Mr. Priest letter of resignation and approve the Resolution of Appreciation in Mr. Priest honor. A motion was made by Council Member Charles DeVane, and seconded by Council Member Herman Lewis to accept the letter of resignation and approve the Resolution of Appreciation on behalf of Mr. Russell Priest (Unanimous).

Item #3: Presentation of Plaque to Council Member Russell Priest to Honor his Service

Mayor Campbell recognized Mr. Russell Priest and presented an appreciation plaque for his many years of service on Town Council.

Item #3.A: Presentation of Framed Proclamation to Coach Lenon Fisher to Proclaim November 5th as "Lenon Fisher Day" in the Town of Elizabethtown

Mayor Campbell also recognized Coach Lenon Fisher of the E. Bladen Football Team to present a framed Proclamation. Coach Fisher has served over 30 years in the school system as Coach of the E. Bladen Football Team and was recognized for such.



	REASON: Airplane No In City	
	Value: \$13,390.00	
	Personal Property	
	Tax Released	\$82.35
2010	George Thomas	5013506
	REASON: Farm Equipment Not in City	
	Value: \$6,500.00	
	Personal Property	
	Tax Released	\$39.98
2010	Dorothy Peterson	5010869
	REASON: Taxpayer Didn't Own Mobile Home	
	Value: \$3,230.00	
	Personal Property	Parcel #0015366
	Tax Released	\$21.85
2010	Dorothy Peterson	5010869
	REASON: Not In City Limits	
	Value: 6,375.00	
	Real Property	Parcel #0015366
	Tax Released:	\$36.44
2010	General Electrical Capital	5009481
	REASON: Per Bladen County Value Change	
	Value: \$882.00	
	Personal Property	
	Tax Released	\$31.50
2008	William Briscoe	5012649
	REASON: Not in City Limits	
	Value: \$385.00	
	Personal Property	Parcel #00000142
	Tax Released	\$2.37
2008	William Brisco	5012649
	REASON: Not In City Limits	
	Value \$385.00	
	Personal Property	Parcel #2650733
	Tax Released	\$2.28
2009	William Brisco	5012649
	REASON: Not In City Limits	
	Value \$370.00	
	Personal Property	Parcel #2650733
	Tax Released:	\$2.28

2009 William Brisco 5012649  
 REASON: Not In City Limits  
 Value: Not In City Limits  
 Personal Property Parcel # 2650733.1  
 Tax Released: \$2.28

2009 William Brisco 5012649  
 REASON: Not In City Limits  
 Value: \$370.00  
 Personal Property Parcel #2722108  
 Tax Released \$2.51

2010 William Brisco 5012649  
 REASON: Not In City Limits  
 Value \$370.00  
 Personal Property Parcel #2722108.1  
 Tax Released \$2.51

2010 WC Waldrop 5013287  
 REASON: Not In City Limits  
 Value: \$3,810.00  
 Personal Property  
 Tax Released \$25.77

A motion was made by Council Member Ricky Leinwand and seconded by Council Member Herman Lewis to approve the Tax Releases as presented in the amount of \$743.89 (Unanimous).

Item #7: Professional Services Contract from Benchmark CMR, Inc. for Annexation Consulting Services

Mayor Campbell recognized Town Manager Eddie Madden to present this agenda item concerning professional services contract from Benchmark for Annexation Consulting Services. Mr. Madden stated that annexation plans are underway to include the Elizabethtown Industrial Park, Cromartie Road, Hayfield Subdivision, Gibson Dairy Road, Mercer Mill Road and properties along Third Avenue. The Town has hired Benchmark Professional Services to examine these potential annexation areas which will include an outline, scope of services, the cost of the feasibility report for a turn key service cost of \$17,250. Mr. Madden requested that Council consider the Professional Services contract from Benchmark CMR, Inc. A motion was made by Mayor Pro Tem Rufus Lloyd, and seconded by Council Member Herman Lewis to approve the attached Professional Services contract (Unanimous).

Item #8: Agreement from Amerizon Wireless - Pilot Program Participation

Mayor Campbell recognized Town Manager Eddie Madden to present the Pilot Program for the Town of Elizabethtown. Mr. Madden reported that Amerizon Wireless

asked if the Town would like to participate in the Pilot Program which would include six (6) GPS units for six (6) town vehicles for a monthly service fee of \$25.95. The "Network Car Agreement" is in the amount of \$1,719.30. Mr. Madden stated that two (2) Police Cars, two (2) Fire Department vehicles and two (2) Public Services vehicles each would be mounted with a GPS unit. The location of these vehicles would be known at all times with this unit installed.

Council Member Dicky Glenn stated if there is a price increase or dissatisfaction during the process of the year trial, that the Town revisit this agreement to discuss further.

A motion was made by Council Member Charles DeVane, and seconded by Mayor Pro Tem Rufus Lloyd to approve the attached agreement as presented (Unanimous).

Item #9: Contract from Golden LEAF Foundation for Cape Fear Farmer's Market Project

Mayor Campbell recognized Town Manager Eddie Madden to present this agenda item concerning the Golden LEAF Foundation contract. Mr. Madden stated that the Cape Fear Farmer's Market received a Golden Leaf grant in the amount of \$400,475.00. A contract has been forwarded to the Town of Elizabethtown in which Council is requested to review the contract and consider for approval. A motion was made by Mayor Pro Tem Rufus Lloyd and seconded by Council Member Herman Lewis to approve the attached contract for the Golden LEAF Foundation for Cape Fear Farmer's Market Project (Unanimous).

Item #10: Acceptance of Proposals for the CDBG Grant for Administrative Services and Engineering/Inspection Services - Pickney and McKay Street Project (Community Revitalization)

Mayor Campbell recognized Town Manager Eddie Madden to present this agenda item concerning the acceptance of proposals for the CDBG Grant. Mr. Madden reported that Mr. Floyd Adams of The Adams Company was present at the evening meeting to answer any questions that were asked. Mr. Madden stated that the Town was awarded a \$850,000 community revitalization project and the funds would be used for rehabilitation, relocation, clearance, water, sewer, streets and drainage improvements. Mr. Madden stated that the Town Council would need to consider the acceptance of the proposals (Administrative Services and Engineering/Inspection Services) for award to The Adams Company. Mr. Madden reported that a lump sum of \$136,000 would be used to complete all necessary administrative activities within the scope of the project. A motion was made by Council Member Ricky Leinwand, and seconded by Council Member Charles DeVane to approve acceptance of proposals for the CDBG grant for award to The Adams Company (Unanimous).

Item #11: Resolutions/Grant Project Ordinance/Agreements for the 2009 Community Development Block Grant (CDBG)-Pickney and McKay Street Project

Mayor Campbell recognized Town Manager Eddie Madden to present the Resolutions/Grant Project Ordinance/Agreements for the 2009 CDBG Grant. Mr. Madden stated that a summary of grant documents are needed for the CDBG Grant that was recently awarded to the Town of Elizabethtown in the amount of \$850,000 with no

local match. Mr. Madden requested that Council consider the approval of of the CDBG Project Resolutins/Ordinance/Agreements as presented. A motion was made by Council Member Herman Lewis and seconded by Mayor Pro Tem Rufus Lloyd to approve the attached Resolutions/Ordinance/Agreements (Unanimous).

Item #11A: Generator Maintenance Contract from FM Generator, Inc.

Mayor Campbell recognized Public Services Director Pat DeVane to present this agenda item concerning the Generator Maintenance Contract. Mr. DeVane stated that the maintenance renewal contract for the FM Generator was due in the amount of \$3,040.00. Mr. DeVane reported that generators are used at 16 sites in the Town and the contract maintenance service will consist of inspection, testing and reporting on an annual basis. The contract takes effect 10/1/2010 and expires on 9/30/2011.

A motion was made by Mayor Pro Tem Rufus Lloyd, and seconded by Council Member Charles DeVane to approve the annual maintenance contract with FM Generator (Unanimous).

Item #12: "Briefly"

Mayor Campbell recognized Town Manager Eddie Madden to report on upcoming events.

- Mr. Madden reminded Council that a Veteran's Day ceremony is scheduled for Wednesday, November 10th at 11am at the Elizabethtown National Guard Armory.
- The Town will observe Veterans Holiday, November 11th and Thanksgiving Holiday, November 25th and 26th.
- Mr. Madden reported that the bid opening for the Cape Fear Farmer's Market is scheduled for November 16th at 2pm with a pre-bid meeting on November 9th at 10am.
- A Banquet Meeting for the Annual Farm City is scheduled for November 23rd at 6:30pm.
- Mr. Madden stated that a 4K 4Food walk/run event would take place at the Elizabethtown Industrial Park on Saturday, November 20th at 9am.

Item #13: Open Forum

Mayor Campbell opened the meeting to the public for anyone wishing to make comments.

Mr. Tommy Potter approached Council and conveyed his concerns for the downtown construction that was taking place in front of his business in downtown Elizabethtown. Mr. Potter further stated that he was losing business and the upcoming holiday shopping season would be hendered by torn up sidewalks and heavy machines. Mr. Potter requested that Council give the downtown merchants an update of construction at the beginning of each week.

Mr. Billy Cory of Hamburger Paradise Restaurant suggested that the Town place signs in high traffic areas to notify passing motorist that the stores were still open for business and to please excuse the construction.

Mayor Campbell sympathized with the merchants that had endured heavy construction in front of their businesses and agreed that signs should be placed in the downtown area

notifying individuals to shop the downtown area. Mayor Campbell thanked Mr. Potter and Mr. Corey for conveying their concerns; however, it is anticipated that construction on the North side of downtown would be completed before the holiday shopping season and resume after the first of the year. Mayor Campbell asked for additional comments or questions, but none were noted.

Item #14: Closed Session

Mayor Campbell stated that Council would enter into closed session. A motion was made by Council Member Dicky Glenn, and seconded by Council Member Herman Lewis to enter into closed session in accordance with NCGS 143-318.11(a)(3) Attorney-Client Privilege and NCGS 143-318.11(a)(5) Real Estate (Morehead Street Property and King Street Property) (Unanimous).

Upon motion from Council Member Dicky Glenn, seconded by Council Member Herman Lewis to leave Closed Session and enter into Regular Session, the following action took place. Council Member Dicky Glenn, seconded by Council Member Rufus Lloyd, moved to purchase the Board of Education property (Morehead Street property) for \$25,000 and the King Street property (Averitte) for \$100,000. The purchase of the Averitte property is to be made in no less than two annual payments with the first payment due at closing in the amount of \$28,000 (Unanimous).

With no further discussion, Mayor Campbell declared the meeting adjourned.

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Sylvia Campbell, Mayor

ATTEST:

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Sarah L. Baysden, Deputy Town Clerk