

TOWN OF ELIZABETHTOWN
Regular Meeting
April 4, 2011

The Elizabethtown Town Council met for their regular scheduled meeting on Monday, April 4, 2011 at 7:00 p.m. in the Council Chamber of the Elizabethtown Municipal Building. Those in attendance were Mayor Sylvia Campbell, Mayor Pro Tem Rufus Lloyd, Council Members, Dicky Glenn, Ricky Leinwand, Charles DeVane, Herman Lewis, Ray Allen and Town Attorney Goldston Womble. Department Heads present included Public Services Director Pat DeVane, Police Chief Bobby Kinlaw, Fire Chief Byron Graham and Town Manager Eddie Madden. Absent: Finance Director Jan Lennon

Mayor Campbell called the meeting to order and asked Mayor Pro Tem Rufus Lloyd to give the invocation.

Mayor Campbell presented the April 4, 2011 agenda for approval. A motion was made by Council Member Ray Allen, and seconded by Council Member Herman Lewis, to approve the agenda as presented (Unanimous).

Item #1: Approval of Previous Minutes

Mayor Campbell presented to Council, the minutes of March 7, 2011 Work Session, March 7, 2011 Regular Session, March 7, 2011 Closed Session and March 14, 2011 Annual Council Retreat. A motion was made by Mayor Pro Tem Rufus Lloyd, and seconded by Council Member Ray Allen, to approve the minutes as presented (Unanimous).

Item #2: Public Hearing - Application for 2011 Community Development Block Grant Funding - Housing Development

Mayor Campbell recognized Floyd Adams of The Adams Company in which two required public hearings are scheduled for a 2011 application submission on the Community Development Block Grant (CDBG) Funding - Housing Development.

Mr. Adams stated that this public hearing is the first of two required hearings in which grant funding is being sought in the amount of \$168,000 for construction of a senior living complex. Mr. Adams advised that this complex would be situated at the corner of Cypress and Gooden Street and would house seniors 55 and over. Mr. Adams further explained that funding would be used for street improvements, water/sewer improvements or street lighting for Lower, Cypress and Gooden Streets. The Adams Company will be administering the grant application process for developer Holly Smith. Mayor Campbell closed the public hearing upon no additional public comments.

Item #3: Presentation: Mr. Michael Ramey, Lumber River Workforce Development

Mayor Campbell stated this agenda item is stricken from the evening meeting.

Item #4: FY 2010-11 Budget Amendment #2011-09

Mayor Campbell recognized Town Manager Eddie Madden to present the FY 2010-11 Budget Amendment. Mr. Madden stated that various items were submitted for a budget amendment, they are as listed:

EXPENDITURES

Change Orders #1 & #2 - DT	\$30,490
Change Order #2 - FM	\$ 1,600
Fire Dept. - Veh. Repairs	\$ 1,542
Repairs -THP Vandalism	\$ 1,240
Repairs-Police Vehicles	\$13,233
Repairs-Boat Ramp Area	\$ 1,175
Storm drain Repair - P. Lot	\$ 6,381
Total	\$55,661

REVENUES

General Fund Balance	\$38,471
Ins. Checks-Police Vehicles	\$13,233
Ins. Check-Fire Dept.	\$ 1,542
Ins. Check-Tory Hole Park	\$ 1,250
Check-damages at Boat Ramp	\$ 1,175
Total	\$55,661

A motion was made by Council Member Dicky Glenn, and seconded by Mayor Pro Tem Rufus Lloyd to approve attached Budget Amendment #2011-09 for approval (Unanimous).

Item #5: Christmas Parade - Formation of Parade Committee

Mayor Campbell presented to Town Council that a Christmas Parade is being considered for next year and the Chamber of Commerce will be working on this endeavor in the upcoming months ahead.

Item #6: Adoption of Capital Improvement Program - FY 2012-2016

Mayor Campbell recognized Town Manager Eddie Madden to present this agenda item concerning the adoption of Capital Improvement Program FY 2012-2016. Mr. Madden stated that each department as well as Administration, Waste Water and Water Department including Airport, Farmer's Market, Fire Department, Recreation, etc., was asked to develop a 5-year capital improvement plan for the Town of Elizabethtown which relates to expenditures greater than \$25,000. This plan of action gives direction and it informs the community as well as enhance opportunities for grant funding should it become available.

A motion was made by Council Member Dicky Glenn, and seconded by Council Member Herman Lewis to adopt the Capital Improvement Program FY 2012-2016 as presented (Unanimous).

Item #7: Capital Project Budget Ordinance - Existing Meter Replacement - AMI System Project

Mayor Campbell recognized Town Manager Eddie Madden to present to Council the Capital Project Budget Ordinance regarding the existing meter replacement project. Mr. Madden stated that funding was made available to the Town of Elizabethtown to replace all existing water meters and sewer meters which will include a wireless system whereas the Town will be able to read the meters instantaneously rather than having to wait and read meters on a monthly basis. Mr. Madden reported that \$500,000 was funded in a grant to the Town from the Rural Center and an appropriation was given from NC DENR in the amount of \$389,515.00 to complete the project for it to be 100% grant funded. Both funding agencies require a Capital Project Ordinance; therefore, this is submitted for Council's consideration. A motion was made by Council Member Ricky Leinwand, and seconded by Mayor Pro Tem Rufus Lloyd to approve the Capital Project Budget Ordinance as presented (Unanimous).

Item #8: Language Modifications for Amendments to Code of Ordinance

*Obstructing Streets and Sidewalks - 100.01 and 100.02

*Awnings and Signs Over Sidewalks- 100.03

Mayor Campbell stated that this agenda item will place new language in the Code of Ordinance regarding the "Obstruction of Streets and Sidewalks" as well as restrictions with "Awnings and Signs over Sidewalks". Mr. Madden advised that the downtown revitalization project is coming to completion and various issues needed to be discussed by Council with regards to encroachments on public sidewalks. Mr. Madden reported that there are merchants and property owners in the downtown area that have grown accustomed to placing statues, garbage cans, boxes, vending machines, etc on the sidewalk obstructing the pedestrian area. The Town is preparing to replace benches, planters and garbage receptacles with updated and attractive items for the downtown area and this language modification would prohibit anything contrary to what the Town is replacing. Staff prepared new language for Council's review. If Council is in agreement with the new language, a public hearing date will be scheduled for Monday, May 2nd.

Council Member Charles DeVane requested that downtown business owners and merchants be aware of the new language concerning the sidewalks; however, a grace period should be issued for the awnings.

Mr. Madden stated that it appears that some of the store awnings are in conflict with the landscape (tree's) that are along Poplar Street; once the tree's are planted, further clarification will be passed along to Council.

Item # 9: Lease Agreements for Morehead Street Property - Bladen Crisis, Bladen Community College, and Families First, Inc.

Mayor Campbell recognized Town Manager Eddie Madden to expound further on the lease agreements concerning the Morehead Street property which was recently purchased from Bladen County Board of Education. Mr. Madden stated that Town Attorney Goldston Womble drafted these leases for the Town in which rental rates were included in the lease agreement and they are the same rates as when the Board of Education owned them. Mr. Madden advised that if the leases are approved, the Mayor would sign each and in turn they will be forwarded to the renter.

A motion was made by Council Member Herman Lewis, and seconded by Mayor Pro Tem Rufus Lloyd to approve the lease agreements as presented (Unanimous).

Recognition: Mayor Campbell recognized Fire Chief Byron Graham.

Chief Graham stated that Council Member Ricky Leinwand heroically saved the life of a patron that had visited his place of business. Chief Graham read a letter from the County Emergency Services recognizing Council Member Leinwand for saving the life of an individual, in which she had gone into cardiac arrest, upon which Council Member Leinwand gave chest compressions until Elizabethtown Fire Department and Bladen County EMS arrived with more advance equipment. Chief Graham also stated that Emergency Services recognized the Elizabethtown Fire Department for their quick response to the scene. Council Member Leinwand stated that he received CPR training in which he served as EMT for 21 years.

Item #10: "Briefly"

Mayor Campbell stated that upcoming events were presented in the noon meeting.

Item #11: Open Forum

Mayor Campbell asked if anyone had questions, comments or concerns to present to Council Members.

Item #12: Closed Session

Mayor Campbell stated that Council would enter into closed session. A motion was made by Council Member Dicky Glenn, and seconded by Council Member Herman Lewis to enter into closed session in accordance to NCGS 143-318.11 (a) (3) Attorney-Client Privilege (Unanimous).

With no further discussion, Mayor Campbell declared the meeting adjourned.

Sylvia Campbell, Mayor

ATTEST:

Sarah L. Baysden, Deputy Town Clerk