

TOWN OF ELIZABETHTOWN
Re-Scheduled Work Session
April 7, 2015

The Elizabethtown Town Council met for a re-scheduled work session on Tuesday, April 7, 2015 at 12:00 noon in the Council Chamber of the Elizabethtown Municipal Building. Those in attendance were Mayor Sylvia Campbell, Mayor Pro Tem Rufus Lloyd, Council Members, Dr. Darrell Page, Ricky Leinwand and Dicky Glenn. Department Heads present included Police Chief Bobby Kinlaw, Fire Chief Nick West, Finance Director Jay Leatherman, Public Services Director Pat DeVane, Planning Technician Billie Sue Hall and Town Manager Eddie Madden. Absent: Council Members Herman Lewis and Paula Greene.

Presentation: Mayor Campbell presented new employee Michael Munford with a lapel pin and welcomed him to his new position in the Public Services Department.

Special Use Request-4C Holding, LLC, Case #SU0218157266, located at 404 S. Poplar Street-Demolition of Existing Convenience Store and Construction of New Convenience Store and Restaurant-Mayor Campbell stated that in the evening meeting, she would recuse herself from this agenda item as there is a conflict of interest involved. Mayor Campbell recognized Town Manager Eddie Madden to present this agenda item. Mr. Madden conveyed to Council that originally the petitioner submitted this request under the name of Mr. Wesley Campbell, DBA Minuteman Food Mart; however, this has changed to Petitioner: 4C Holding, LLC. Mr. Madden stated that 4C Holding, LLC has submitted a Special Use application in which a new construction is requested. This construction will house a convenience store and restaurant. This business is currently located at 404 S. Poplar Street and will remain at this address which is Zoned Central Commercial (C-2); this zoning does allow certain land and structures that provide personal services, retailing and business services of all kinds for local and regional commerce. Mr. Madden requested that Council keep in mind the standards for issuing a Special Use permit in the State of North Carolina and whether this proposed Special Use request will meet criteria listed in Article 5, Section 5.5.5. II.

As a note, Mayor Campbell requested that Agenda Item #3 & #4 be switched during the evening meeting.

Citizen Request to Appear-Wendy and Bill Austin of 604 Queen Street-Drainage, Street and Tree Issues on N. Robeson, Queen, and Craig Streets-Mayor Campbell stated that Mr. & Mrs. Bill Austin would be present at the evening meeting to present concerns they have with excessive rain water on Robeson, Queen and Craig Streets. Public Services Director Pat DeVane stated that Mr. & Mrs. Austin had great concerns for drainage, a large tree that had fallen in their backyard from adjacent property and were also requesting barricades and guardrails in certain areas due to a bluff near their home. Mr. DeVane conveyed

to Council that they would need to visit this area and get an idea of what is taking place with erosion and excessive rain water.

Resolution #R-2015-06 to Declare Surplus Property-Public Services Department-Mayor Campbell stated that Public Services Director Pat DeVane wishes to dispose of property through GovDeals.com which includes the following items:

Stihl Street Saw and Stand TS 460 and
Miscellaneous Electronic SCADA Parts

Council is requested to consider this Resolution for approval in the evening meeting.

Approve Contract with Sage Design for Professional Design Services at Leinwand Park-Mayor Campbell recognized Town Manager Eddie Madden to present this agenda item as it pertains to Professional Designs for Leinwand Park. Mr. Madden stated that Sage Designs Representative Ms. Sara Burroughs has submitted her proposal to perform design services for Leinwand Park Project. Mr. Madden stated that the cost of the design work would be paid through the PARTF grant that was awarded to the Town of Elizabethtown. Council will consider the proposal for approval in the evening meeting.

Facade Grant Application Approval with Yia Yia's- Mayor Campbell recognized Town Manager Eddie Madden to present this agenda item as it pertains to the Facade Grant. Mr. Madden stated that a Facade Grant application was submitted by Ms. Christina Boussias (Yia Yia's) to install free-standing sign and awnings. The maximum grant amount is \$2,000. Council is requested to consider approving this application in the evening meeting.

Agreement for Airport Safety/Maintenance Projects with NCDOT-Mayor Campbell recognized Town Manager Eddie Madden to present this agenda item as it pertains to the Elizabethtown Airport on a maintenance project with NCDOT. Mr. Madden stated that an agreement was forwarded to staff in which the NCDOT has scheduled a pavement sealing/stripping project at Curtis Brown Field. Before work can begin, NCDOT requires the sponsoring agency (Town of Elizabethtown) to approve the Agreement for this project. Mr. Madden conveyed to Council that the entire project is being funded by NCDOT. It is anticipated that work will begin in April. Council is requested to consider approving this Agreement in the evening meeting.

Bid Award-Downtown Sewer Collection System Rehabilitation Project with Alternates-Mayor Campbell stated that Council is requested to approve the low bid to Columbus Utilities stating whether this will be a Base Bid Only or Base Bid and Alternate 1 Project.

Tax Releases-Mayor Campbell stated that the following taxes have been submitted by Tax Clerk Beverly Robinson, for Council's consideration.

2014 Velocity Solutions Inc	0528820
Reason Not in City Limits	
Released Value	\$123,000
Personal Property	
Tax Released	\$756.45
Grand Total	\$756.45

Discoveries

Glenda's Just Desserts	05384405
Value	\$12,107.00
Personal Property	
Tax Billed	\$74.46

Budget Amendment #2015-05-Mayor Campbell stated that Finance Director Jay Leatherman submitted a Budget Amendment for Council's consideration.

Expenditures

Sewer-Capital Outlay	\$5,500.00
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Revenues

Fund Balance	\$5,500.00
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*Liftstation installed at Home on Walnut Street

Monthly Financial Report- Mayor Campbell recognized Finance Director Jay Leatherman to present the monthly financial report for April. Mr. Leatherman presented and requested comments and/or questions, but none were noted.

Mayor Campbell asked if there was further business, but none was noted. A motion was made by Council Member Dicky Glenn, and seconded by Mayor Pro Tem Rufus Lloyd to adjourn (Unanimous).

Sylvia Campbell, Mayor

ATTEST:

Sarah L. Baysden, Deputy Town Clerk