

TOWN OF ELIZABETHTOWN
Scheduled Work Session
December 1, 2014

The Elizabethtown Town Council met for their scheduled work session on Monday, December 1, 2014 at 12:00 noon in the Council Chamber of the Elizabethtown Municipal Building. Those in attendance were Mayor Sylvia Campbell, Mayor Pro Tem Rufus Lloyd, Council Members, Dr. Darrell Page, Paula Greene, Herman Lewis and Dicky Glenn. Department Heads present included Police Chief Bobby Kinlaw, Fire Chief Byron Graham, Fire Chief Nick West, Finance Director Jay Leatherman, Interim Planning & Zoning Officer Joey Taylor, Public Services Director Pat DeVane and Town Manager Eddie Madden. Absent: Council Member Ricky Leinwand.

FY 2013-14 Financial Audit- Mayor Campbell recognized CPA Bryon Scott of Thompson, Price, Scott & Adams, to give an overview of the 2013-2014 audit. Mr. Scott presented the FY 2013-2014 financial audit and stated that overall it was in line. Mr. Scott personally thanked the Finance Department for keeping all records updated and their help was sufficient in keeping the Town on the State level for 2014.

Resolution #R-14-20: Resolution of Appreciation for Mr. Charles Cain- Mayor Campbell stated that Planning Board Chairman Charles Cain has resigned from his position on the Planning Board effective December 1, 2014; therefore a framed resolution would be presented to Mr. Cain in the evening meeting.

Resolution #R-14-21: Surplus Property Disposition-Fire Department Truck- Mayor Campbell recognized Fire Chief Nick West to present this agenda item regarding the purchase of a new fire truck. Mr. West stated that he continues to work out details with the potential fire truck. Chief West stated that the existing fire truck will possibly be purchased by Ace Wrecker of Elizabethtown. Chief West stated that by January a more informing report would be presented to Town Council regarding the proposed purchase of a new fire truck.

Annual Certification of Firefighters- Mayor Campbell stated that Council would have the opportunity to review and consider the annual certification list of firefighters for approval in the evening meeting.

Revision to Customer Service Policy- Mayor Campbell called upon Finance Director Jay Leatherman to present the Customer Service Policy revisions. Mr. Leatherman stated that a revised Customer Service Policy is being presented for Council's consideration. Mr. Leatherman conveyed to Council that a few revisions had been made, which consist of the customer's deposit, this deposit will no longer be given back to the customer, it will now be applied to their current account. Also, Mr. Leatherman stated that all water service request should be made before 9:30 am on Friday. Council will be requested to consider approving these changes to the Customer Service Policy.

Update on Golden Leaf-Community Assistance Initiative-Mayor Campbell called upon Town Manager Eddie Madden to give an update on the Golden Leaf Community Initiative. Mr. Madden gave an overview of the project he is endeavoring in with the Elizabethtown Airport and the Elizabethtown Industrial Park in which funds are being sought from Golden Leaf. Mr. Madden encouraged Town Council Members to contact Representative William Brisson and Senator Bill Rabon to contact USDA to persuade them to choose the airport and industrial park project.

Appointment on Zoning Board of Adjustment and Firemen's Relief Fund-Mayor Campbell stated that a few terms of office would be expiring and appointments would need to be made to the Zoning Board of Adjustment and Firemen's Relief Fund Board. Mayor Campbell requested that Council present possible person's of interest that could serve in this capacity. Mayor Campbell presented Mark Gillespie's name and no other names were presented for the Zoning Board of Adjustments. Mayor Campbell stated that Wayne Edge agreed to serve another term for the Firemen's Relief Fund; names would be presented in the evening meeting for approval.

Budget Amendment No. 2015-03- Mayor Campbell requested that Finance Director Jay Leatherman present the Budget Amendment for the month of December. Mr. Leatherman gave a detailed description of each item, which is listed below:

Expenditures

Third Police Car	\$20,000
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Revenues

Fund Balance Appropriation	\$20,000
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Tax Releases-Mayor Campbell stated that Tax Clerk Beverly Robinson has submitted the following tax releases for Council's consideration.

2014 North Carolina Farm Bureau	5014061
Reason	Less than \$1.00
Released Value	\$145.00
Personal Property	
Tax Released	0.89
2014 Anthony Robinson	5012838
Reason	Doubt Billed with parcel #0015219
Released Value	\$3,510.00
Personal Property	
Tax Released	\$21.59
Late List	\$2.16
2014 Shannonbrooke Farms LLC	0524931
Reason	Not in City Limits

Released Value	\$500
Personal Property	
Tax Released	\$3.08
Late List	\$0.31

2006 La Fiesta Mexicana	5012360
Reason	Out of Business
Released Value	\$45,919.00
Real Property	
Tax Released	\$309.95

2007 La Fiesta Mexicana	5012360
Reason	Out of Business
Released Value	\$38,867.00
Real Property	
Tax Released	\$243.04

Grand Total	\$581.02
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Monthly Financial Report-Mayor Campbell recognized Finance Director Jay Leatherman to present the monthly financial report. Mr. Leatherman gave a detailed description of the monthly financial statement for the General Fund and the Water Fund. Mayor Campbell asked for questions and/or comments, but none were noted.

Mayor Campbell asked if there was further business, but none was noted.

Sylvia Campbell, Mayor

ATTEST:

Sarah L. Baysden, Deputy Town Clerk