

TOWN OF ELIZABETHTOWN
Scheduled Work Session
February 2, 2015

The Elizabethtown Town Council met for their scheduled work session on Monday, February 2, 2015 at 12:00 noon in the Council Chamber of the Elizabethtown Municipal Building. Those in attendance were Mayor Sylvia Campbell, Mayor Pro Tem Rufus Lloyd, Council Members, Dr. Darrell Page, Herman Lewis, Ricky Leinwand and Dicky Glenn. Department Heads present included Police Division Leader Mark McMichael (sitting in for Chief Kinlaw), Fire Chief Nick West, Finance Director Jay Leatherman, Public Services Director Pat DeVane and Town Manager Eddie Madden. Absent: Council Member Paula Greene and Department Head Bobby Kinlaw.

Presentation: Mayor Campbell recognized Ms. Linda Brooks to present her request to appear before Council as it pertains to street lights. Ms. Brooks stated that she lives at 206 McLean Street and she is very afraid to go out at night as it is very dark in her neighborhood. Ms. Brooks asked if the Town could provide street lights for McLean Street or a light to be positioned in front of her home. Public Services Director Pat DeVane stated that currently there are no utility poles along McLean Street and in order to install street lights, the Town would be responsible for paying the cost to extend electric service. Mr. DeVane stated that he would look into another alternative for lighting, and would be back in touch with Ms. Brooks.

Presentation: Mayor Campbell stated that Dixie Youth Coaches Kyle Bostic and Mark Gillespie requested to present information acquiring a vacant building adjacent to Leinwand Park, also known as the Morehead Street Building which is owned by the Town. Mr. Bostic conveyed to the Mayor and Council Members that with the recent vacancy of the building, Dixie Youth has requested to obtain the building and renovate into a conference room, trophy room and also use as storage. Mr. Bostic stated that currently, Dixie Youth has no room to hold meetings and are in desperate need of additional storage. Council agreed to ponder on this matter and discuss further in the March Town Council meeting.

Presentation: Mayor Campbell and Council Members presented Chad Sholar with a lapel pin and welcomed Mr. Sholar to the Town of Elizabethtown. Mayor Campbell stated that Mr. Sholar is a new employee with the Fire Department as their Fire Engineer.

Approval of Minutes-Mayor Campbell requested that Council consider January 5, 2015 Noon Work Session minutes, January 5, 2015 Regular Meeting minutes and January 5, 2015 Closed Session minutes for approval. Mayor Campbell stated that the approved minutes would be enclosed with the PARTF Grant Application that is due in Raleigh by the afternoon. A motion was made by Council Member Herman Lewis, and seconded by Mayor Pro Tem Rufus Lloyd to approve the minutes as presented (Unanimous).

Paid On-Call Program for Volunteer Firefighters-Mayor Campbell recognized Fire Chief Nick West to present his information as it pertains to volunteer firefighters. Mr. West presented a powerpoint presentation regarding staffing suggestions and updates for the Elizabethtown Fire Department (EFD) and the importance of having recruitment and retention, trained firefighters and providing minimum staffing. Chief West presented an in-depth overview and insight to the importance of paid and volunteer firefighters.

DWSRF Project Overview from WK Dickson and Associates-Mayor Campbell recognized Mr. John Core of WK Dickson to present this agenda item as it pertains to Drinking Water State Revolving Fund (DWSRF) money. Mr. Core stated that in October the DWSRF application was completed and submitted on behalf of the Town of Elizabethtown. Mr. Core stated that if the funds were awarded it would be a 0% interest loan for a 20 year period. The purpose of the DWSRF application is for the installation of two (2) new wells. Mr. Madden conveyed to Council that two options are available, one being the 0% interest and the second option is to use funds that are available through the Town's Water Fund. Mayor Campbell requested that Council give direction on this matter in the evening meeting.

Ordinance #2015-01: Approve Demolition of Structures at 207 West Dunham Street-Mayor Campbell stated that Council would need to approve this ordinance as it pertains to enforcing action upon property at 207 W. Dunham Street, which is considered abandoned, blighted, or could endanger the public's health and safety.

Resolution #R-2015-05 Opposing the Interbasin Transfer "IBT" Certificate Modification-Mayor Campbell recognized Town Manager Eddie Madden to present this agenda item as it pertains to a resolution. Mr. Madden stated that Council is requested to approve resolution in which the Town of Elizabethtown would be opposed to the interbasin transfer of water for the towns of Apex, Cary, and Morrisville and for Wake County. Mr. Madden stated that if the transfer is approved by NC DENR, significant flow would be taken from the Cape Fear River resulting in uncertainty for future water supply for communities currently served by the Cape Fear.

A motion was made by Council Member Darrell Page, and seconded by Council Member Herman Lewis (Unanimous). Copy of Resolution attached and incorporated herein by reference.

Roof Replacement Proposal for Tory Hole Park Buildings and Morehead Street Buildings-Mayor Campbell recognized Public Services Director Pat DeVane to present information on various buildings owned by the Town that are in need of repairs. Mr. DeVane stated that bids were received for work to begin on Tory Hole Park buildings and Morehead Street buildings. In addition to these repairs, Town Hall is in desperate need of new carpet throughout the building, painting and resurfacing the parking lot at Town Hall. Mr. Madden stated that \$25,000 is available in the budget for repairs to the Morehead St. Buildings and \$47,000 is available in the Administration budget to cover the cost of carpet and painting. Mayor Campbell requested that Council give direction in the evening

meeting as to prioritizing these projects.

Sign Proposal for Browns Creek Bike Park-Mayor Campbell recognized Town Manager Eddie Madden to present a proposal for Brown's Creek Bike Park sign. Mr. Madden stated that a proposed cost for a 36" x 119" sign that will be erected at Brown's Creek Bike Park was submitted in the amount of \$7,422.63 from Image Design of Elizabethtown. Mr. Madden stated that the cost of the sign was not in the FY 2014-15 budget and would need to be approved as a budget amendment. After much discussion, Council requested that the Town Manager work with Image Design to present a revised proposal decreasing the cost.

Digital Sign Proposal for Cape Fear Farmer's Market-Mayor Campbell recognized Town Manager Eddie Madden to present this request as it pertains to a digital sign at the Cape Fear Farmers Market. Mr. Madden stated that Inman's Meat & Deli have repeatedly contacted his office in regards to additional signage at the farmers market, due to the fact that people think they are closed, and have a hard time seeing if the business is open or not. In addition to advertising for the two renters established in the farmers market, the Town could also advertise special events and other current information on the digital sign. Mayor Campbell requested that Council study this matter and give direction in the evening meeting.

Contract for New Fire Truck-Mayor Campbell stated that new developments have occurred since a presentation was made in January regarding the purchase of a new fire truck. Mr. Madden stated that the fire department has previously obtained quotes and information from E-One, however, problems were encountered. Mr. Madden stated that the Fire Chief obtained information from KME Kovatch in which a better quote was given. Mayor Campbell requested that Council consider the contract from KME Kovatch for approval in the evening meeting.

Construction Bid Award for Demolition of 207 West Dunham Street-Mayor Campbell stated that bid proposals for demolition of the 207 W. Dunham Street structure had not been received and were expected before the evening meeting. Council will review and approve the recommended low bid at that time.

2014 Unpaid Tax Report-Mayor Campbell stated that Finance Director Jay Leatherman has presented a listing of all taxpayers owing taxes, which are liens on real property. These taxes are from 2004 to 2014 in the amount of \$250,868.81. Mayor Campbell requested that Council consider approving the Tax Lien Advertisement in the evening meeting.

Tax Releases-Mayor Campbell stated that Tax Clerk Beverly Robinson has submitted the following tax releases, they are as follows:

2014 WW & Carol Woodhouse	5012127
Reason	Only 31.27 acres in City Limits
Released Value	\$111,782.00
Tax Released	\$687.46

Grand Total Tax Releases

DISCOVERIES

2008 Anne Bahner-M L Fisher	5010107
Real Property	
Value \$55,700.00	
Tax	\$342.56
2009 Anne Bahner-M L Fisher	5010107
Real Property	
Value \$55,695.00	
Tax	\$342.52
2010 Anne Bahner- M L Fisher	5010107
Real Property	
Value \$55,695.00	
Tax	\$342.52
2011 Anne Bahner-M L Fisher	5010107
Real Property	
Value \$55,695.00	
Tax	\$342.52
2012 Anne Bahner-M L Fisher	5010107
Real Property	
Value \$55,695.00	
Tax	\$342.52
2013 Anne Bahner-M L Fisher	5010107
Real Property	
Value	
Tax	\$342.52
2014 Anne Bahner-M L Fisher	5010107
Real Property	
Value \$55,695.00	
Tax	\$342.52
Grand Total Tax Discoveries	\$2,397.68

Budget Amendments-Mayor Campbell recognized Finance Director Jay Leatherman to present Budget Amendments for the month of February.

Expenditures

Water-Capital Outlay	\$11,354.05
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Revenues

Fund Balance

\$11,354.05

Monthly Financial Report-Mayor Campbell stated that a monthly financial report was distributed to all Council Members, questions may be directed to Finance Director Jay Leatherman.

Mayor Campbell asked if there was further business, but none was noted.

Sylvia Campbell, Mayor

ATTEST:

Sarah L. Baysden, Deputy Town Clerk