TOWN OF ELIZABETHTOWN
Special Called Meeting
June 22, 2011

The Elizabethtown Town Council met for a Special Called Meeting on Wednesday, June 22, 2011 at 12 pm in the Council Chamber of the Elizabethtown Municipal Building. Those in attendance were Mayor Sylvia Campbell, Mayor Pro Tem Rufus Lloyd, Council Members, Dicky Glenn, Ricky Leinwand, Charles DeVane, Herman Lewis, Ray Allen and Town Attorney Goldston Womble. Finance Director Jan Lennon was present as well as Town Manager Eddie Madden and Deputy Clerk Sarah Baysden.

The purpose of the Special Called meeting was to discuss Budget Amendment #2010-11 No. 11.

The Special Called Meeting was called to order by Mayor Sylvia Campbell and the invocation was given by Mayor Pro Tem Rufus Lloyd.

Item #1: Budget Amendment

Mayor Campbell recognized Town Manager Eddie Madden to report on the budget amendment in which FY 2010-11 will soon end on June 30, 2011. Mr. Madden stated that the purpose of the Special Called meeting is to clean up accounts for year ending. Mr. Madden reported that Finance Director Jan Lennon has worked on matters concerning the downtown renovation project in which several expenditures came from the General Fund. Mr. Madden reported that adjustments were needed for departments that had over spent or under spent; however, it is requested that Council meet again on Thursday, June 30th to approve final budget. Mr. Madden recognized Finance Director Jan Lennon to present her figures concerning Budget Amendment #2011-11.

Ms. Lennon stated that one new item was submitting to the Finance Department regarding Change Order #6 in the amount of $1,519.00.

Mr. Madden stated that USDA owes money to the Town of Elizabethtown for the purchase of the Inman Property for the purpose of renovating into a farmer's market. Mr. Madden reported that the Town is attempting to exhaust all money in the construction of the farmer's market in an effort to be paid by USDA. Mr. Madden reported that Irma McPherson retired from USDA; therefore, Mr. Larry Sampson would be handling all paperwork and is well aware of the monies due to the Town from USDA.

Mr. Madden reported that FEMA had completed their assessment of tornado damage in Elizabethtown. After compiling all paperwork and man hours involved, it appears that the Town will receive $15,000 in FEMA funds. Mr. Madden noted that it could take up to approximately 6 months before funds would be received.

Mr. Madden stated that Public Services recently purchased a Dodge Pick-up that was needed for that department.

Mayor Campbell asked for additional comments or updates, but none were noted; therefore, a motion was recommended for the consideration of approving the budget amendment.

A motion was made by Council Member Dicky Glenn, and seconded by Mayor Pro Tem Rufus Lloyd to approve the attached budget amendment as presented (Unanimous)

Council Member Ray Allen asked if the training session for the Finance Department had taken place at this time. Finance Director Jan Lennon reported that the training session began Tuesday, June 21st at 6:00 pm and ended at 8:00 pm. Ms. Lennon stated that the training sessions for the Finance Department will help staff to stay on top of changing information and proper actions with the public.

With no further discussion, a motion was made by Council Member Dicky Glenn and Council Member Herman Lewis to adjourn (Unanimous).

_____
Sylvia Campbell, Mayor

ATTEST:

_____
Sarah L. Baysden, Deputy Town Clerk