

## TOWN OF ELIZABETHTOWN

### Special Called Meeting

November 16, 2011

The Elizabethtown Town Council met for a special called meeting on Wednesday, November 16, 2011 at 3:00 pm at the Elizabethtown Municipal Building. The purpose of the Special Called Meeting was to discuss the Certificate of Substantial Completion of Downtown Project and consider a Budget Amendment. Those in attendance were Mayor Sylvia Campbell, Mayor Pro Tem Rufus Lloyd, Council members Dicky Glenn, Charles DeVane, Ray Allen, Herman Lewis, Ricky Leinwand, Town Manager Eddie Madden and Deputy Clerk Sarah Baysden. Department Heads present, Public Services Director Pat DeVane and Finance Director Jan Lennon. Mayor Campbell called the meeting to order. Council member Rufus Lloyd gave the invocation.

#### Item #1. Closed Session

Town Council entered into Closed Session in accordance to NCGS 143-318.11 (a)(3) - Attorney Client Privilege, a motion was made by Council Member Dicky Glenn and seconded by Council Member Ray Allen (Unanimous). Council entered into regular session, a motion was made by Council Member Dicky Glenn, and seconded by Council Member Charles DeVane (Unanimous).

#### Item #2. Change Order #9 and Certificate of Substantial Completion Downtown Project

Mayor Campbell recognized Downtown Project Engineer Tom Goodwin of Hobbs Upchurch & Associates to present for consideration Change Order #9 to include justification, and Certificate of Substantial Completion for the Downtown Project. Mr. Goodwin stated that this project incurred delays during the construction process that included severe weather and the merging of Duke Power and Progress Energy; these were contributing factors in long delays. Mr. Goodwin reported that there were 30 days included in the delays for the substantial completion of the project.

A motion was made by Council Member Ricky Leinwand, and seconded by Council Member Ray Allen to amend and include settlement on Change Order #9; between ECON Contractors, Town of Elizabethtown and Hobbs, Upchurch & Associates (Unanimous).

#### Item #3: FY 2011-2012 - Budget Amendment - #2012-04

Mayor Campbell recognized Town Manager Eddie Madden to present this agenda item regarding a budget amendment. Mr. Madden stated that Council approved the land acquisition of

property adjacent to public services (Neil Property). A budget amendment is presented in the amount of \$3,805.18 through Capital Outlay and General Fund Balance.

A motion was made by Council Member Ricky Leinwand, and seconded by Council Member Charles DeVane to approve the attached budget amendment as presented (Unanimous).

Mayor Campbell asked if there were further comments, none were noted. A motion was made by Council Member Ricky Leinwand, and seconded by Council Member Dicky Glenn to adjourn (Unanimous).

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Sylvia Campbell, Mayor

ATTEST:

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Sarah L. Baysden, Deputy Town Clerk