

TOWN OF ELIZABETHTOWN
Scheduled Work Session
November 3, 2014

The Elizabethtown Town Council met for their scheduled work session on Monday, November 3, 2014 at 12:00 noon in the Council Chamber of the Elizabethtown Municipal Building. Those in attendance were Mayor Sylvia Campbell, Mayor Pro Tem Rufus Lloyd, Council Members, Dr. Darrell Page, Paula Greene, Herman Lewis, Ricky Leinwand and Dicky Glenn. Department Heads present included Police Chief Bobby Kinlaw, Fire Chief Byron Graham, Finance Director Jay Leatherman, Interim Planning & Zoning Officer Joey Taylor, Public Services Director Pat DeVane and Town Manager Eddie Madden.

Update on Golden Leaf-Community Assistance Initiative- Mayor Campbell stated that this matter is Agenda Item # 9, however, it was requested for Mr. Heustess to present at this time the update on Golden Leaf-Community Assistance Initiative. Mr. Heustess gave a very in-depth overview of the Golden Leaf-Community Assistance Initiative in which this project involves the Industrial Park and the Elizabethtown Airport. Mr. Heustess gave a Project/Program Description which included Projects A through E for development that would enhance the airport by extending the taxiway into the airport industrial park, including Master Planning for the remaining undeveloped acreage in the Industrial Park, extend water and sewer to the undeveloped areas of the Industrial Park, construct an improved service entranceway in the winery property and include a "roughed in" gravel road from Aviation Parkway to Mercer Mill Road. Mr. Heustess stated that a request would be made from the Golden Leaf Foundation in the amount of \$647,000 to place towards this \$1.1 million project; however, with project sponsors in place, it is hoped that the cost will be offset considerably. Mayor Campbell thanked Mr. Heustess for his in-depth overview.

Resolution #R-14-18: Adopt 2013 Local Water Supply Plan - Mayor Campbell requested that Council consider adopting the 2013 Local Water Supply Plan, as the Town has met all requirements as established by the NC General Statutes.

Resolution #R-14-19: Policy for Employees of the Town who are Medicare Recipients- Mayor Campbell recognized Town Manager Eddie Madden to present this agenda item regarding Medicare recipients employed with the Town. Mr. Madden stated that Council is requested to consider approving the policy as it pertains to full time employees that are 65 years old and elect not to participate in the Town's Healthcare; however, they would choose to participate in Medicare thereby, the Town would realize a healthcare savings but the Town would pay each Medicare recipient \$100 per month to offset their supplemental plan. Mr. Madden stated further that this \$100 contribution towards the Medicare recipient would end once the employee is no longer with the Town of Elizabethtown.

Proclamation: "Hire a Vet Week"- Mayor Campbell stated that a framed Proclamation would be presented to JobLink Representative Ann Garrett in the evening meeting in order to recognize the week of November 10th as "Hire a Vet

Week".

Proclamation: To Declare "Youth Week" by Elizabethtown Optimist Club-Mayor Campbell stated that a framed Proclamation would be presented to Optimist Club representative Ricky Leinwand in order to recognize the second week of November as "Youth Appreciation Week".

Approve Bid Proposal with Alta Planning and Design for Comprehensive Bike Plan-Mayor Campbell recognized Town Manager Eddie Madden to present this agenda item. Mr. Madden stated that staff sent out Request for Proposals to three qualified firms that are familiar with the NCDOT planning process and who have worked with the Town in the past. Mr. Madden stated that one firm responded with a bid proposal, Alta Planning and Design in the amount of \$30,000, 90% of the total cost would be paid by the NCDOT.

Appoint Comprehensive Bike Plan Steering Committee-Mayor Campbell requested that Council consider individuals to serve on the Bike Plan Steering Committee. These individuals should consist of a diverse group that includes school representation, health professionals, law enforcement, citizens and anyone else who represent the concerns of the community.

Update on Golden Leaf-Community Assistance Initiative-This agenda item was discussed earlier in the noon work session by Mr. Chuck Heustess.

Approve Sewer Betterment Project with NCDOT on Highway 701 South-Mayor Campbell recognized Town Manager Eddie Madden to present this agenda item as it pertains to the Sewer Betterment Project. Mr. Madden stated that construction would be taking place on Hwy 701 near the Industrial Park and the Town has been asked by NCDOT about increasing the sewer pipe size while digging up this area. Currently, the existing water/sewer lines are in the direct path of the construction; therefore, NCDOT is requesting that the 8" sewer line be replaced with a 10" to 12" sewer line. Mr. Madden stated that property owners (Clark Brothers) are in the vicinity of this construction and they have agreed to pay half of the cost. Council is requested to consider approving this project in the evening meeting.

Appoint Members to the Zoning Board of Adjustment-Mayor Campbell stated that three terms were expiring on the Zoning Board of Adjustments, that being Mr. Charlie Hilton, Mr. Frank McDowell and Mrs. Brenda Carper. Council is requested to submit names of individuals that would like to serve in this capacity or fill the expiring terms with existing members.

Budget Amendment No. 2015-02-Mayor Campbell recognized Finance Director Jay Leatherman to present this agenda item as it pertains to the Budget Amendment. Mr. Leatherman presented the following budget amendments:

EXPENDITURES

Thermal Imaging Camera	\$8,685.00
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Tree Lights	\$1,326.50
Police Interview Room	\$8,750.00
Facade Grant-50% Fishers	\$1,870.00
Towing of Fire Truck	<u>\$ 406.25</u>
Total	\$21,037.75

REVENUES

Fire Department-Other Grants	\$8,685.00
Police Department-Grants	\$6,562.50
Insurance Reimbursement for towing	\$ 406.25
Fund Balance Approp.	<u>\$5,384.00</u>
Total	\$21,037.75

RECLASSIFICATION

Fund Balance-Recreation	\$123,217.40
Fund Balance-General	\$123,217.40

Tax Releases-Mayor Campbell stated that Tax Clerk Beverly Robinson submits tax releases as follows:

2014 First Piedmont Financial	0517204
Reason Not in City Limits	
Released Value	\$1,000
Personal Property	
Tax Released	\$6.15
Late List	0.62
2014 Waccamaw Aviation LLC	5013460
Reason Not at Airport	
Released Value	\$27,075.00
Personal Property	
Tax Released	\$166.51
Late List	16.65
2014 Waccamaw Aviation LLC	5013460
Reason Not at Airport	
Personal Property \$150,000	
Tax Released	\$922.50
Late List	92.25
Grand Total Tax Releases	\$1,204.68

DISCOVERIES

2012 Tro of NC Inc. #30	0537989
Value	\$5,418.00
Business Equipment	\$33.32

2013 Tro of NC Inc. #30		
Value	\$4,981.00	
Business Equipment		\$30.63
2014 Tro of NC Inc. #30		
Value	\$4,282.00	
Business Equipment		\$26.33
2008 T & T Tire Service		5004598
Value	\$10,051.00	
Personal Property		\$61.81
2009 T & Tire Service		
Value	\$9,715.00	
Personal Property		\$59.75
2010 T & T Tire Service		
Value	\$8,404.00	
Personal Property		\$51.68
2011 T & T Tire Service		
Value	\$17,658.00	
Personal Property		\$108.60
2012 T & T Tire Service		
Value	\$16,722.00	
Personal Property		\$102.84
2013 T & T Tire Service		
Value	\$15,765.00	
Personal Property		\$96.95
2009 Del Pueblo Mercado		0538095
Value	\$1,000	\$6.15
Business Personal		
2010 Del Pueblo Mercado		
Value	\$870.00	\$5.35
Business Personal		
2011 Del Pueblo Mercado		
Value	\$950.00	\$5.84
Business Personal		
2012 Del Pueblo Mercado		
Value	\$805.00	\$4.95
Business Personal		

2013 Del Pueblo Mercado
Value \$600.00 \$3.69
Business Personal

2014 Del Pueblo Mercado
Value \$552.00 \$3.39
Business Personal

Total \$601.28

Monthly Financial Report-Mayor Campbell recognized Finance Director Jay Leatherman to present the monthly financial report. Mr. Leatherman gave an overview of the General Fund and the Water Fund for the month of November. Mr. Leatherman asked for questions and/or comments, but none were noted.

Mayor Campbell asked if there was further business, but none was noted.

Sylvia Campbell, Mayor

ATTEST:

Sarah L. Baysden, Deputy Town Clerk