

TOWN OF ELIZABETHTOWN

Regular Scheduled Meeting

November 7, 2011

The Elizabethtown Town Council met for their scheduled meeting on Monday, November 7, 2011 at 7:00 p.m. in the Council Chamber of the Elizabethtown Municipal Building. Those in attendance were Mayor Sylvia Campbell, Mayor Pro Tem Rufus Lloyd, Council Members, Herman Lewis, Dicky Glenn, Ricky Leinwand, Charles DeVane, Ray Allen and Town Attorney Goldston Womble. Department Heads present included Public Services Director Pat DeVane, Police Chief Bobby Kinlaw, Finance Director Jan Lennon, Zoning/Code Enforcement Officer Bryan Martin, Fire Chief Byron Graham and Town Manager Eddie Madden.

Mayor Campbell called the meeting to order and asked Mayor Pro Tem Rufus Lloyd to give the invocation.

Mayor Campbell presented the November 7, 2011 agenda for approval. A motion was made by Council Member Herman Lewis, and seconded by Council Member Ricky Leinwand to approve the agenda as presented.

Item #1: Approval of Previous Minutes

Mayor Campbell presented to Council, the minutes of September 12, 2011 Regular Work Session, September 12, 2011 Regular Meeting, September 12, 2011 Closed Session. A motion was made by Council Member Dicky Glenn, and seconded by Council Member Ricky Leinwand, to approve the minutes as presented (Unanimous).

Item #2: Public Hearing: Close-out of 2009 Community Development Block Grant (CDBG) "Additional Funds" Project for Swanzy Ridge

Mayor Campbell opened the public hearing to hear public comments or questions regarding the close-out of 2009 CDBG Project additional funds for Swanzy Ridge. Mayor Campbell recognized Mr. Floyd Adams of The Adams Company who has signed in to speak regarding this matter.

Mr. Adams stated that the public hearing is a requirement for The Adams Company to close out this particular project where previously additional funds were granted in the amount of \$24,308.44. A portion of this money went towards a generator on Lower Street, which was a reimbursement. Mr. Floyd stated they were ready to close out the 2009 CDBG "Additional Funds" Project.

Mayor Campbell asked if there were additional comments to be made, but none were noted. Mayor Campbell closed the public hearing and Council would vote on this item of business under Agenda Item # 6.

Item #3: Proclamation - "Hire a Vet Week"

Mayor Campbell stated that Ms. Ann Garrett, Branch Manager of the Employment Security Commission of Elizabethtown was present in the evening Town Council meeting to present a proclamation proclaiming November 7th - 11th "Hire a Vet Week". Mayor Campbell reminded Council that a Veteran's Day Ceremony would take place on Wednesday, November 9th and Ms. Garrett would speak further on this matter.

Ms. Garrett stated that plans have been made to host a Veteran's Day Ceremony at the National Guard Armory at 11:00 on November 9, 2011 with a catered meal shortly after the ceremony. Ms. Garrett encouraged Council Members to attend the ceremony and thanked all for their support of Veteran's in Bladen County.

Mayor Campbell thanked Ms. Garrett for her presentation and her efforts put forth each year to host the Veteran's Day Ceremony.

A motion was made by Council Member Charles DeVane, and seconded by Council Member Herman Lewis to approve the Proclamation as presented (Unanimous).

Item #4: Selection of Consulting Firm for Pedestrian Plan

Mayor Campbell recognized Town Manager Eddie Madden to present this agenda item concerning the selection of a consulting firm for the pedestrian grant. Mr. Madden stated that the Town was awarded a consulting grant for the pedestrian plan, through the NC Department of Transportation in the amount of \$25,000. Mr. Madden reviewed requirements by the NC DOT in which a Request for Proposal (RFP) should be submitted listing three (3) firms, Benchmark Planning, Withers and Ravenel, and Haden Stanziale were requested to submit RFP's for Council's consideration. Mr. Madden stated that on October 13, 2011 bids were opened and two firms actually submitted a proposal, these can be reviewed in the Town Manager's office.

Mayor Campbell asked for questions or comments, but none were noted.

A motion was made by Council Member Charles DeVane, and seconded by Council Member Herman Lewis to award Pedestrian Plan to Withers and Ravenel as the consulting firm (Unanimous).

Item #5: Addition of East McKay Street to Town Maintenance System

Mayor Campbell stated that Bladen County has requested the Town to assume maintenance of E. McKay Street from McCloud Street to Doctor's Drive. Mayor Campbell reminded Council that the Town previously took ownership of a portion of E. McKay, this will now include the entire portion of E. McKay. Public Services Director Pat DeVane commented that E. McKay was recently paved and maintenance repairs completed.

A motion was made by Mayor Pro Tem Rufus Lloyd, and seconded by Council Member Dicky Glenn to approve the addition of E. McKay Street to Town Maintenance System (Unanimous).

Item #6: Close-out of the 2009 Community Development Block Grant (CDBG) for "Additional Funds" for Swanzy Ridge Project

Mayor Campbell presented the 2009 Community Development Block Grant Close-out for additional funds for Swanzy Ridge Project. A motion was made by Council Member Dicky Glenn, and seconded by Council Member Ricky Leinwand to approve the close out of additional funds as presented (Unanimous).

Item #7: 2011 Fair Housing Plan for Tall Oaks Project

Mayor Campbell recognized Ms. Tammy Jones of The Adams Company to present the 2011 Fair Housing Plan for Tall Oaks Project. Ms. Jones stated that this plan is required by the State on any Community Block Grants, and it must be provided once a quarter to the Fair Housing so they are aware of all grants. Ms. Jones stated that the plan has expired; therefore, the Town needs to consider the 2011 Fair Housing Plan for Tall Oaks Project.

A motion was made by Council Member Ricky Leinwand, and seconded by Council member Herman Lewis to approve the 2011 Fair Housing Plan as presented (Unanimous).

Item #8: Tax Releases

Mayor Campbell stated that the following taxes have been released from the Town of Elizabethtown:

2011 William T McDowell 5004331

REASON: Only 3.44 Acres in City Limits

Value: \$74,650.00

Real Property

Tax Released \$459.10

2011 Berkley Pridgen 4007090

REASON: Only 2.14 Acres In City Limits

Value: \$25,018.00

Real Property

Tax Released \$153.86

2011 Mary A Bridgers 5009169

REASON: Only 2.54 Acres In City Limits

Value: \$105,948

Real Property

Tax Released \$651.58

2011 George Boussias 520788

REASON: Home value adjustment

Value: 15,910.00

Real Property

Tax Released: 97.85

2011 Securus Technologies, Inc.

5013658

REASON: Value Change

Value: \$5,423.00

Personal Property

Tax Released: \$33.35

2011 W Leslie Johnson Jr 5009591

REASON: Only .25 Acres In City Limits

Value: \$108,750.00

Real Property

Tax Released: \$668.81

2011 Marlowe Farms LLC 5013710

REASON: Only 1.74 Acres In City Limits

Value: \$2,929,472.00

Real Property

Tax Released: \$18,016.25

2011 Jerry L Tatum 5013677

REASON: Only 3.00 Acres In City Limits

Value: \$75,732.00

Real Property

Tax Released: \$465.75

2011 Leasnet Group LLC 515776

REASON: Less than a dollar

Value: \$92.00

Personal Property

Tax Released: \$0.57

2011 Town of Elizabethtown

517498

REASON: Government Property

Value: \$160,200.00

Real Property Inman Red & White

Tax Released: \$985.23

Bid Tax: \$160.20

2011 Martha Lewis

5009991

REASON: Only part in City Limits

Value: \$106,517.00

Real Property

Tax Released: \$655.08

2011 Marie Lewis

5014199

REASON: Only 3.00 Acres In City Limits

Value: \$8,800.00

Real Property

Tax Released: \$54.12

2011 Marie Lewis

5012007

REASON: Only .37 Acres In City Limits

Value: \$18,581.00

Real Property

Tax Released \$114.28

2011 Thelma V Mayers 515753

REASON: Not in City Limits

Value: \$400.00

Real Property 2.46150.43

2011 All In Farms INC 507601

REASON: Not In City Limits

Value: \$538,826.00

Personal Proprety

Tax Released: \$238.78

2011 All In Farms INC 507601

REASON: Not in City Limits

Value: \$700.00

Personal Proprety

Tax Released \$4.31

2011 All In Farms INC 507601

REASON: Not in City Limits

Released Value \$3,420.00

Personal Property

Tax Released \$21.03

2011 Town of Elizabethtown 517498

REASON: Government Property

Released Value \$172,300.00

Real Property Inman Red & White

Tax Released \$1,059.65

Bid Tax \$ 172.30

2011 Town of Elizabethtown 521738

REASON: Government Property

Released Value \$28,600.00

Real Property King St.

Tax Released \$175.89

Bid Tax \$ 28.60

2011 USCOC of Greater NC LLC 5012913

REASON: Corrected Value

Released Value \$304,858.00

Personal Property

Tax Released \$1,874.88

2011 Alltell Communications \$5010614

REASON: Disposed Assets

Released Value	\$165,163.00
Personal Property	
Tax Released	\$1,015.75

Grand Total Tax Releases: \$27,109.68

A motion was made by Council Member Ricky Leinwand, and seconded by Mayor Pro Tem Rufus Lloyd to approve the tax releases as presented (Unanimous).

Item #9: "Briefly"

Mayor Campbell recognized Town Manager Eddie Madden to report on upcoming events.

- Mr. Madden stated that arbitration for ECON regarding Downtown Streetscape Project will take place on Tuesday, November 8th in Raleigh.
- Town Offices will be closed on Friday, November 11th for Veterans Day. Also, on November 9th a Veterans Day Ceremony will take place at 11am at Elizabethtown Armory.
- Town Offices will also be closed on Thursday, November 24th and Friday, November 25th to observe the Thanksgiving Holiday.
- Annexation Lawsuit matter will take place on Monday, November 14th at the Bladen County Courthouse.
- On November 18th a Ribbon Cutting Ceremony will take place at the Cape Fear Farmer's Market at 4pm.
- The Town of Elizabethtown will host their first Christmas Parade on Sunday, November 27th at 3pm
- MCAB Meeting will take place at the Cape Fear Farmer's Market on Tuesday, November 29th at 7pm.
- Mr. Madden stated that the Fire Department has attached their report of calls for Council's review.

Item #10: Open Forum

Mayor Campbell opened the meeting to any citizens that had concerns or questions, but none were noted; therefore, open forum was closed.

Item #11: Closed Session

Mayor Campbell requested that Council consider entering into closed session. A motion was made by Council Member Dicky Glenn, and seconded by Mayor Pro Tem Rufus Lloyd to enter into closed session in accordance with NCGS 143.318.11(a)(5) -Real Estate (King St.), NCGS 143.318.11(a)(6) Personnel and NCGS 143.318.11(a)(3) Attorney-Client Privilege (Unanimous).

With no further discussion, Mayor Campbell declared the meeting adjourned.

Sylvia Campbell, Mayor

ATTEST:

Sarah L. Baysden, Deputy Town Clerk