

**TOWN OF ELIZABETHTOWN**  
**Scheduled Work Session**  
**October 6, 2014**

The Elizabethtown Town Council met for their scheduled work session on Monday, October 6, 2014 at 12:00 noon in the Council Chamber of the Elizabethtown Municipal Building. Those in attendance were Mayor Sylvia Campbell, Mayor Pro Tem Rufus Lloyd, Council Members, Dr. Darrell Page, Paula Greene, Herman Lewis, Ricky Leinwand and Dicky Glenn. Department Heads present included Police Chief Bobby Kinlaw, Fire Chief Byron Graham, Finance Director Jay Leatherman, Interim Planning & Zoning Officer Joey Taylor, Interim Code Enforcement Officer Livingston Lewis, Public Services Director Pat DeVane and Town Manager Eddie Madden.

**Approval of Previous Minutes-** Mayor Campbell requested that Council review all minutes that will be presented for approval, which includes September 2, 2014 Re-scheduled Noon Work Session Minutes, September 2, 2014 Re-Scheduled Regular Meeting and September 22, 2014 Special Called Meeting.

**Presentation- Recognize Mr. Bill Augustine, new owner of Vineyard Golf at White Lake-**Mayor Campbell stated that Mr. Augustine would be present at the evening meeting to give an update on the recently refurbished golf course, formerly known as Carolina Sands.

**Public Hearing-Quasi-Judicial: Special Use Permit Request, Case #SU-0902149342, New Commercial Construction-**Mayor Campbell recognized Interim Planning & Zoning Officer Joey Taylor for an update. Mr. Taylor stated that Mr. Ron Taylor submitted a request for a special use permit on behalf of Divine Foods to construct a new commercial building which will be located at 1667 Highway 701 S. Mr. Taylor stated that the Planning Board gave a favorable recommendation on this request; therefore, it has been forwarded to Town Council for their consideration in the evening meeting.

**Resolution #R-14-15: Adopt Local Water Supply Plan-** Mayor Campbell recognized Town Manager Eddie Madden to present this agenda item regarding the Local Water Supply Plan adoption. Mr. Madden stated that a request was received from the State notifying the Town of their review of the information contained in the 2012 Local Water Supply Plan update. Currently, the required information has been completed and the Town meets the minimum criteria established in the NC General Statutes. Council is requested to consider Resolution #R-14-15 for adoption in the evening meeting.

**Resolution #R-14-16 Concerning Halloween in Elizabethtown-**Mayor Campbell requested that Council consider the adoption of this resolution in the evening meeting, in which guidelines have been set for Trick or Treating on Friday, October 31st in the Town of Elizabethtown.

**Resolution #R-14-17: Recognition and Renaming of Tory Hole Park in**

**Honor of Carl S. McCulloch-** Mayor Campbell stated that the renaming of Tory Hole Park would be considered in the evening meeting by changing the name to the Carl S. McCulloch Park at Tory Hole Battlefield. Mayor Campbell stated that in years past, Mr. McCulloch played a vital role in the growing and shaping of Tory Hole Park. It was requested by Council to omit Battlefield to read, Carl S. McCulloch Park at Tory Hole. Framed Resolution will be presented at the evening meeting.

**Approve Contract with PARTF for Leinwand Park-**Mayor Campbell recognized Town Manager Eddie Madden to present this agenda item regarding the awarding of the PARTF grant for Leinwand Park. Mr. Madden stated that the Town was awarded a PARTF grant for Leinwand Park in the amount of \$215,000; however, all that is required at this point is the Mayor's signature on the PARTF Contract. Council is requested to consider this agenda item for approval in the evening meeting for the Mayor's signature on pertinent documents.

**Special Use Permit Request, Case #SU-0902149342, New Commercial Construction-**Council is requested to consider the Special Use Request for approval in the evening meeting.

**Approval Task Order #9 with W.K. Dickson for Engineering Services for the Replacement of Well #1-**Mayor Campbell stated that Council is requested to consider Task Order #9 for approval which includes engineering services for replacement of Well #1 on East Swanzy Street. This cost is regarding work in the application for a 0% loan from NC DWSRF for the construction of the new well. Mr. John Core of WK Dickson was present at the noon meeting in which he presented information pertaining to Task Order #9.

**Approve Task Order #10 with W.K. Dickson for Assistance with PARTF Application -**Mayor Campbell stated that Council is requested to consider Task Order #10 for approval which includes the preparation of a PARTF grant application for Tory Hole Park. Mr. Madden stated that this project was previously included in the 2014-2019 CIP plan. The cost to prepare the application is \$6,500, in addition a Master Plan must be performed for Tory Hole Park at a cost of \$5,500 for a total cost of \$12,000 and this can be considered as a portion of the Town's local match for the PARTF project.

**Authorize Project Submission to Golden Leaf Foundation-Community Assistance Grant Process-**Mayor Campbell recognized Town Manager Eddie Madden to present this agenda item. Mr. Madden stated that since the Golden Leaf Foundation has announced another round of Community Assistance grants, it is believed that the Town would have the opportunity to establish an environment for entrepreneurship and business development to thrive in the Town of Elizabethtown. This would set the stage for existing businesses to grow and new ones to start up. Mr. Madden stated numerous meetings would occur throughout the next year or so and once successfully completing these efforts, the Rural Center will create a \$100,000 loan fund. Mr. Madden conveyed to Council that there is no financial match required for participation; however, volunteers and

staff are needed for the success of this project.

**Update on State Health Plan**-Mayor Campbell recognized Town Manager Eddie Madden to present this agenda item regarding the State Health Plan. Mr. Madden stated that since the last meeting, staff received notification that changes had been made in the participation of the State Health Plan which states that Town employees would not be eligible for Health Insurance upon retiring.

**Declare List of Seized Firearms as Surplus Property and Authorize the Sale through Private Party Negotiations**-Mayor Campbell stated that the Elizabethtown Police Department has received approximately 45 firearms that could either be used by the Police Officers or could be sold to a licensed gun dealer; these guns were confiscated and collected over a period of several years. Police Chief Bobby Kinlaw requested that Council declare the total list of firearms as surplus and authorize himself to negotiate the sale to the highest bidder. Resolution will be considered in evening meeting.

**Tax Releases**-Mayor Campbell stated that Tax Collector Beverly Robinson has submitted the following tax releases for Council's consideration; they are as follows:

2014 Robert Northrup	0537647
Reason	Adjusted Value
Released Value	\$40,254.00
Personal Property	
Tax Released	\$247.56
Late List	\$30.75
2014 Mary L. Monroe	0532719
Reason	Veterans Exemption
Released Value	\$45,000.00
Real Property	
Tax Released	\$276.75
2014 Bladen County Board of Education	5008820
Reason	Government Property
Released Value	\$19,385,010.00
Real Property	
Tax Released	\$119,217.81
2014 Bladen Baptist Association	5011188
Reason	Exempt-Religious
Released Value	\$179,610.00
Real Property	
Tax Released	\$1,104.60
2014 Coach's Furniture LLC	0530420
Reason	Not in City Limits

Released Value	\$20.00	
Personal Property		
Tax Released	0.12	
2014 Coach's Furniture		05340420
Reason	Not in City Limits	
Released Value	\$4,747.00	
Personal Property		
Tax Released	\$29.19	
2014 Bladens Bloomin Agri-Indus		0529865
Reason	Not in City Limits	
Released Value	\$321,109.00	
Personal Property		
Tax Released	\$1974.82	
Late List	\$197.48	
2014 Brenda McDowell		0536424
Reason	Doubled Billed with 0537309	
Released Value	\$50,470.00	
Personal Property		
Tax Released	\$310.39	
Late List	\$31.04	
2013 Mid East Regional Housing		0534475
Reason	Not In City Limits	
Released Value	\$500.00	
Personal Property		
Tax Released	\$3.08	
Late List	\$0.31	
2014 Nyes Carpet Care		2000266
Reason	Closed Business 2013	
Released Value	\$1,230.00	
Personal Property		
Tax Released	\$7.56	
2014 Nyes Carpet Care		2000266
Reason	Closed Business 2013	
Released Value	\$1,875.00	
Personal Property		
Tax Released	\$11.53	
2014 William McDowell		5004331
Reason	Only 3.44 Acres in City Limits	
Released Value	\$74,650.00	
Real Property		
Tax Released	\$459.10	

2014 Tall Oaks Apts LLC	0526742
Reason Complex-Use Income Approach	
Released Value	\$635,485.00
Real Property	
Tax Released	\$3908.23
Grand Total Tax Releases	\$127,810.32

**Monthly Financial Statement-** Mayor Campbell stated that Finance Director Jay Leatherman has prepared a financial statement depicting information on the General Fund and Water Fund. Mayor Campbell asked for questions or comments, none were noted.

Mayor Campbell asked if there was further business, but none was noted.

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Sylvia Campbell, Mayor

ATTEST:

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Sarah L. Baysden, Deputy Town Clerk