

## TOWN OF ELIZABETHTOWN

### Re-Scheduled Meeting

September 9, 2013

The Elizabethtown Town Council met for their re-scheduled meeting on September 9, 2013 at 7:00 p.m. in the Council Chamber of the Elizabethtown Municipal Building. Those in attendance were Mayor Sylvia Campbell, Mayor Pro Tem Rufus Lloyd, Council Members, Herman Lewis, Dicky Glenn, Dr. Darrell Page, Ricky Leinwand, Paula Greene, and Attorney Goldston Womble. Department Heads present included Public Services Director Pat DeVane, Finance Director Jan Lennon, Police Chief Bobby Kinlaw, Fire Chief Byron Graham, Zoning/Code Enforcement Officer Bryan Martin and Town Manager Eddie Madden.

Mayor Campbell recognized Mayor Pro Tem Rufus Lloyd to lead the invocation for the evening meeting.

Mayor Campbell presented the September 9, 2013 agenda for approval and Supplemental Agenda. A motion was made by Council Member Dicky Glenn, and seconded by Mayor Pro Tem Rufus Lloyd to approve the agenda as presented (Unanimous).

#### Item #1: Opening and Call to Order

Mayor Campbell called the meeting to order and recognized Mayor Pro Tem Rufus Lloyd to give the invocation. Mayor Campbell requested a motion that the evening agenda be adopted as well as the supplemental that was included. A motion was made by Council Member Dicky Glenn, and seconded by Mayor Pro Tem Rufus Lloyd to approve the agenda as presented and the supplemental (Unanimous).

#### Item #2: Oath of Office: Dr Darrell Page to be sworn in to fill the unexpired term of Mr. Ray Allen

Mayor Campbell recognized Dr. Darrell Page in which he would be sworn in by Clerk of Superior Court Ms. Niki Dennis, to fill the vacant seat on Town Council. Mr. Dennis administered the Oath of Office and Dr. Page took his seat with Council. Copy of Oath attached and incorporated herein by reference.

Item #3: Approval of Previous Minutes

Mayor Campbell presented to Council, the minutes of the August 5, 2013 Regular Work Session, Regular Meeting minutes of August 5, 2013 and August 12, 2013 Special Called Meeting. A motion was made by Council Member Dicky Glenn and seconded by Mayor Pro Tem Rufus Lloyd to approve the minutes as presented (Unanimous).

Item #4: Mr. Charles Allen of Green Biz Nursery and Landscaping Downtown Tree Replacement Matter

This matter was presented in the noon work session

Item #5: Recognition of Mrs. Sunday Allen and Mr. Bobby Lewis for their efforts during the Battle of Elizabethtown

Mayor Campbell recognized Battle of Elizabethtown Re-enactment organizers Mrs. Sunday Allen and Mr. Bobby Lewis for a job well done making the re-enactment a success. Mayor and Council Members thanked Mrs. Allen and Mr. Lewis for taking such a piece of history and bringing it to life in such a way that made Elizabethtown proud.

Mrs. Allen conveyed to Council Members that plans are being made for next years re-enactment in which it will take place the 3rd week in August. Mrs. Allen stated that Chamber of Commerce Director Dawn Maynard has agreed to help next year in which they will partner with the Historical Society and the Town of Elizabethtown to make it bigger and better.

Item #6: Resolution #R-13-17 to Declare Certain Items Surplus and Authorize Public Service Director Pat DeVane to Sell Surplus Items on Govdeals.com

Mayor Campbell stated that a request was submitted by the Public Services Department and the Fire Department to dispose of two pieces of equipment that are no longer being used. Mayor Campbell recognized Public Services Director Pat DeVane to present the following items:

Scotsman Ice Machine at Public Services-Serial #743287-10E

Hardwick Stove at Fire Department-36" 4 burner gas stove

It is requested that these items be sold as surplus on the Internet Auction (GovDeals.com). A motion was made by Council Member Ricky Leinwand, and seconded by Mayor Pro Tem Rufus Lloyd to

approve the Resolution and declare as surplus property (Unanimous). A Copy of Resolution #R-13-17 is attached and incorporated herein by reference.

Item #7: Resolution #R-13-18 to Recognize Mr. Ellis Hankins, Executive Director of the NCLM on the Occasion of his Retirement

Mayor Campbell presented Resolution #R-13-18 in which Mr. Ellis Hankins is recognized for his years of service with the NCLM as their Executive Director. Mayor Campbell stated that Mr. Hankins was retiring with the NC League where he has worked since 1997.

A motion was made by Council Member Dicky Glenn, and seconded by Council Member Herman Lewis to approve the resolution as presented (Unanimous). A Copy of Resolution #R-13-18 is attached and incorporated herein by reference.

Item #8: Award Sidewalk Replacement Bid

Mayor Campbell stated that a portion of the sidewalk on E. Broad Street in the vicinity of the Petro Gas Station, was in need of replacement due to a safety hazard. Mayor Campbell stated that a low bid was received from Hickman Utilities, Inc. in the amount of \$4,500.00

A motion was made by Mayor Pro Tem Rufus Lloyd, and seconded by Council Member Dicky Glenn to approve the lowest and best bid from Hickman Utilities to replace a portion of the sidewalk on Broad Street (Unanimous). Copy of bid attached and incorporated herein by reference.

Item #9: Amend Farmer's Market Rules (SUPPLEMENTAL)

Mayor Campbell presented this agenda item regarding amending the Farmer's Market rules in which various language was changed. The supplemental will include #17 & #18 of the Farmers Market Policies.

A motion was made by Council Member Dicky Glenn, and seconded by Council Member Herman Lewis to approve the changes to the Farmers Market rules as submitted (Unanimous).

Item #10: Permission to Serve Alcoholic Beverages at the Cape Fear Farmer's Market

Mayor Campbell presented this agenda item in which a fund-raiser would be taking place in October, "Blue Jean & Bling" hosted by Cape Fear Valley Hospital/Bladen County Hospital in Elizabethtown. Mayor Campbell stated that they have requested to serve alcohol at the function; however, they will be responsible for obtaining a permit to distribute alcohol.

A motion was made by Council Member Dicky Glenn, and seconded by Council Member Herman Lewis to approve the request to serve alcohol at the Cape Fear Farmers Market for upcoming event (Unanimous).

Item #11: Taxicab Application-Mr. Mike Shaw

Mayor Campbell recognized Mr. Mike Shaw in which he has submitted an application to establish a taxi cab service in Elizabethtown. Mr. Shaw stated that he felt there was a need in Elizabethtown for taxi cab service and wanted to give it a try.

A motion was made by Council Member Dicky Glenn, and seconded by Council Member Herman Lewis to approve the application as submitted (Unanimous). Copy of application and Certificate of Convenience and Necessity for the Operation of Taxicabs attached and incorporated herein by reference.

Item #12: Update on Inmate Labor matter due to Prison Camp Closure

Mayor Campbell recognized Public Services Director Pat DeVane to give an update on inmate labor in which the White Lake Prison Camp would soon be closing. Mr. DeVane stated that this matter was discussed briefly at the noon work session. Mr. DeVane stated that he received a letter from Mr. Greg Martin, County Manager for Bladen, in which he was asking for the Town Manager's signature as well as Bladenboro and White Lake; this letter would be sent to our Congressman requesting that they help each governmental office in these entities, to help in the transporting of inmates to Bladen County. Mr. DeVane advised that the prison camp is scheduled for closing on October 1st; however, it is hoped that Bladen County will be able to obtain inmates from Columbus County (Tabor City) or Scotland County.

Item #13: Award Leaf and Limb Contract /Solid Waste Contract

Mayor Campbell stated that without the inmate labor to help out in various duties for the Town; the Town has sought the help of Waste Industries to take care of the leaf & limb service. Mayor Campbell asked Public Services Director Pat DeVane to expound on this matter further.

Mr. DeVane stated that this was one area the Town would struggle with, with the impending closing of the White Lake Prison Camp, and that was leaf & limb service. Mr. DeVane advised that he and the Town Manager pondered daily on how to continue the same service to the Town citizens without the inmate labor, and the best solution was to hire Waste Industries. Mr. DeVane stated that the contractor would assume responsibility of the leaf & limb route October 1st and a recommendation

was made by Town Manager Eddie Madden to include the solid waste contract that would be effective July 1, 2014.

Mr. Madden stated that there were two items that needed to be adjusted in the contract which included a few typo's and minor adjustments and Mr. Madden requested that Council authorize him to work out the final details before the contract is signed. Mr. Madden stated that the Town Attorney did review the contract and even though the Town is still under contract with Waste Management for garbage collection, that does not suggest that the Town cannot enter into a contract for leaf & limb collection.

A motion was made by Council Member Dicky Glenn, and seconded by Council Member Herman Lewis to approve the Leaf & Limb Contract/Solid Waste Contract as presented as well as authorize Town Manager Eddie Madden to make final adjustments in the contract (Unanimous). Copy of Leaf and Limb contract and Solid Waste Contract attached and incorporated herein by reference.

#### Item #14: Budget Amendments 2014-02

Mayor Campbell recognized Town Manager Eddie Madden to present this agenda item regarding Budget Amendment 2014-02.

#### Expenditures

Two Benches for D/T and Engraved Plaques	\$3,680.07
Code Enforcement (scrap metal sale proceeds)	\$1,320.00
Repair of AC Equipment-MB	\$1,950.00
Compreh. Recr. Master Plan	\$3,184.00
Repairs-Damaged Streetlight	\$3,169.39
Renovate Tenant Space-FM	\$ 500.00
Sidewalk Repair-E. Broad	\$4,500.00
Total	\$18,303.46

#### Revenues

Fund Balance Approp.	\$6,950.00
Sale of Scrap Metal	\$1,320.00
Recreation FB Approp.	\$3,184.00
Two Benches for D/T and engraved plaques	\$3,680.07
Insurance Check for Damaged Streetlight D/T	\$3,169.39
Total	\$18,303.46

A motion was made by Council Member Ricky Leinwand, and seconded by Council Member Herman Lewis to approve Budget Amendment 2014-02 (Unanimous). Budget Amendment No. 2014-02 is attached and incorporated herein by reference.

Item #16: Tax Releases

Mayor Campbell stated that Tax Collector Beverly Robinson submitted the following tax releases:

2013 Tall Oaks Apt LLC	0526742
Reason	CorrectedValue
Released Value	\$635,485.00
Real Property	
Tax Released	\$3,908.23
2013 Myrtle Ward	5012598
Reason	Homestead Exemption
Released Value	\$64,200.00
Real Property	
Tax Released	\$394.83

2013 Jerry Tatum 5013677

Reason Only 3.00 Acres In City Limits

Released Value \$75,732.00

Real Property

Tax Released \$465.75

2013 Refuge of Deliverance Ministry 518798

Reason Religious Exemption

Released Value \$13,280.00

Personal Property

Tax Released \$81.67

Grand Total Releases \$4,850.48

Discovery

2013 Mary Anna Bridgers 5009169

Reason Discovery

Value \$2,523.00

Real Property

Taxes \$15.52

A motion was made by Council Member Herman Lewis, and seconded by Council Member Paula Greene to approve the tax releases as presented (Unanimous).

Item #16: Monthly Financial Report

Mayor Campbell stated that the monthly financial report has been submitted for Council's review; Finance Director Jan Lennon was present to answer any questions that may exist.

## SUPPLEMENTAL

### Item #16-A: Downtown Tree Replacement Matter

Mayor Campbell stated that Mr. Charles Allen of Green Biz Nursery presented to Council in the Noon Work Session an update and overview of replacing the diseased trees downtown.

A motion was made by Council Member Herman Lewis, and seconded by Mayor Pro Tem Rufus Lloyd to approve the proposal and allowing Green Biz to plant the replacement trees (Unanimous).

### Item #16-B: Town Assistance for Bladen County Memorial for Fallen Public Safety Heros

Mayor Campbell stated that staff received a letter from the Bladen County Commissioners seeking assistance on the Bladen County Memorial at the National Guard Armory. Mayor Campbell advised that the monument is weather worn and is in need of refurbishing which will be costly; therefore, the County requested the Town's help on the cost. Mayor Campbell asked for cost recommendations to donate to the project.

A motion was made by Council Member Dicky Glenn to submit a donation of \$1,000, Council Member Rufus Lloyd seconded the motion and the motion unanimously carried. Copy of request from the County of Bladen attached and incorporated herein by reference.

### Item #17: "Briefly"

Mayor Campbell recognized Town Manager Eddie Madden to present upcoming events, they are as follows:

- Mr. Madden stated that Red Cross Blood Drive would be visiting Elizabethtown Presbyterian Church on Monday, September 16th from 2pm to 6pm.
- The Wellness Committee will continue their Lunch & Learn for another year, this is scheduled for Wednesday, September 18th in the Council Chamber.
- Small Town Main Street will commence with their monthly meetings, the next meeting is Thursday, September 19th at 7pm Council Chamber.

- The Dublin Peanut Festival is scheduled for Saturday, September 21st at 10am. Town Council was requested to ride in the parade.
- Mr. Madden reported that the NC Department of Transportation will kick off their "Litter Sweep" on Saturday, September 21st.
- Town Employees will have their yearly flu shots that will be scheduled in October.

Mayor Campbell stated that the Chamber of Commerce would meet at White Lake Town Hall tomorrow night (Tuesday, Sept. 3rd) and the guest speaker would be Mayor Goldston Womble. Council Members were encouraged to attend.

Item #18: Open Forum

Mayor Campbell opened the meeting for anyone wishing to express a concern or for any questions they may have, but none were noted.

Mayor Campbell requested a motion to adjourn. A motion was made by Council Member Dicky Glenn, and seconded by Council Member Herman Lewis to adjourn (Unanimous).

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Sylvia Campbell, Mayor

ATTEST:

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Sarah L. Baysden, Deputy Town Clerk